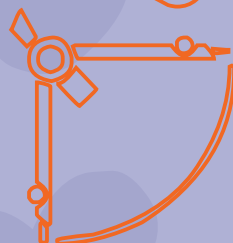
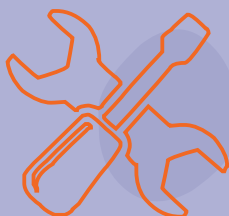
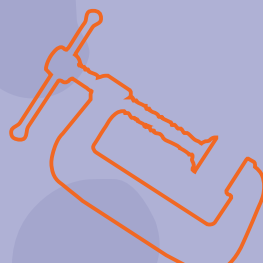


2025 VET HANDBOOK

NMVC



Discover what VET courses are on offer through the NMVC in 2025

LEARNING THAT WORKS

**NORTHERN
MELBOURNE
VET CLUSTER**

ACKNOWLEDGEMENT OF COUNTRY

The NMVC acknowledges the Traditional Custodians of the lands on which we meet and learn, and we pay our respects to any Elders past, present, and emerging. We also extend that respect to any Aboriginal and Torres Strait Islander peoples who engage with members of the NMVC.

VET COURSE LIST

Certificate II in Agriculture	15
Certificate III in Allied Health Assistance	77
Certificate II in Animal Care	25
Certificate II in Apparel, Fashion and Textiles	27
Certificate II in Automotive Vocational Preparation	29
Certificate III in Aviation (Remote Pilot)	31
Certificate III in Beauty Services	69
Certificate II in Building and Construction Pre-apprenticeship (Bricklaying)	36
Certificate II in Building and Construction Pre-apprenticeship (Carpentry)	35
Certificate II in Building and Construction Pre-apprenticeship (Wall and Floor Tiling)	37
Certificate III in Business	39
Certificate III in Carpentry (SBAT)	109
Certificate II/III in Community Services	43/44
Certificate II in Conservation and Ecosystem Management	17
Certificate II in Cookery	81
Certificate II in Creative Industries	49
Certificate III in Dance	59
Certificate III in Design Fundamentals	51
Certificate III in Early Childhood Education and Care	47
Certificate II in Electrotechnology (Pre-Vocational)	61
Certificate II in Engineering Studies	63
Certificate III in Fitness	101
Certificate II in Furniture Making Pathways	65
Certificate II in Furniture Making Pathways/Building and Construction Pre-apprenticeship (Carpentry and Bricklaying)	66
Certificate III in Health Services Assistance	79
Certificate II in Horticulture	19
Certificate II in Hospitality	81
Certificate III in Information Technology	87
Certificate II in Integrated Technologies (Pre-Vocational)	89
Certificate III in Laboratory Skills	91

Certificate III in Make-Up	71
Certificate III in Music (Composition and Creation)	93
Certificate III in Music (Performance)	94
Certificate III in Music (Sound Production)	95
Certificate III in Musical Instrument Making and Maintenance	97
Certificate II in Permaculture	21
Certificate II in Plumbing (Pre-apprenticeship)	99
Certificate III in Plumbing (SBAT)	109
Certificate II in Retail Cosmetics	73
Certificate II in Rural Operations (Urban Agriculture Focus)	23
Certificate II in Salon Assistant	75
Certificate III in Screen and Media (Games Development Focus)	53
Certificate III in Screen and Media (Multimedia Focus)	54
Certificate III in Screen and Media (Video Focus)	55
Certificate II in Small Business Operations and Innovation	41
Certificate II in Sport and Recreation	103
Certificate III in Sport, Aquatics and Recreation	105
Certificate II in Visual Arts	57

OTHER INFORMATION

What is VDSS?	05
RTO Provider List	07
NMVC Student Expectations	08
Celebrating Student Achievement in VET	10
VET List by Host School	12
Student Profile 1	45
Student Profile 2	67
Student Profile 3	83
Student Profile 4	107
NMVC Member Schools and Map	110

WHAT IS VDSS?

Vocational Education and Training Delivered to School Students (VDSS) allows secondary students to gain practical skills in a specific industry while contributing toward the completion of the Victorian Certificate of Education (VCE), VCE Vocational Major (VCE VM) or Victorian Pathways Certificate (VPC).

- Enhances knowledge of employer and workplace expectations.
- Develops the capacity for teamwork and leadership.

For more information visit:



FEATURES OF VDSS

- VET enables students to gain qualifications for all types of employment, and specific skills to help them in the workplace.
- Undertaking VET while at school allows students to mix general and vocational education and to make a start on training for a career before they leave school.
- VET programs are typically completed over two years and provide students with a qualification or partial completion of a nationally recognised certificate.
- Students can also study VET through School-Based Apprenticeships or Traineeships (SBATs).

BENEFITS OF VDSS

- VET programs contribute directly to the VCE, VCE VM and VPC and can contribute towards the ATAR score.
- Students gain industry experience and employability skills.
- Creates a pathway to further study.
- Provides opportunities to develop effective relationships with industry employers.

WHAT VET IS RIGHT FOR YOU?

To discover what VET course is right for you, explore these helpful Get VET resources including videos and success stories. Also, talk to the relevant teachers or coordinators at your school to assist you on the right pathway.

For more information visit:



CREDIT TOWARDS THE VCE, VCE VM AND VPC

VCE VET programs are made up of VET qualifications approved by the Victorian Curriculum Assessment Authority (VCAA) to contribute towards the VCE, VCE VM or VPC. All VCE VET programs contribute to VCE Units that provide credit towards the VCE and VCE VM in the same way as a VCE study. Most VCE VET programs can provide credit for VCE Units 1-4. A small number of shorter qualifications

can provide credit for VCE Units 1&2 only. Each completed 90-hour block of VET equals one VPC credit.

If you choose to do a VET qualification that is not from a VCE VET program, you may be eligible for credit towards your VCE, VCE VM or VPC. This is called block credit recognition. To receive block credit recognition, the qualification must be at Certificate II level or above for the VCE and VCE VM, or Certificate level I and above for the VPC.

STUDY SCORES AND ATARS (VCE)

Some VCE VET programs are scored and some are non-scored. VCE VET programs with a Unit 3–4 sequence can be included in the calculation of your Australian Tertiary Admission Rank (ATAR).

Scored VCE VET programs give you a study score for the Unit 3–4 sequence that is achieved through school assessed coursework and an externally set examination. Scored VCE VET programs provide a study score that contributes directly to your ATAR, either as one of your primary four studies or as a fifth or sixth study increment.

Non-scored VCE VET programs do not give you a study score but they can still contribute to your VCE. When you receive a Unit 3–4 sequence towards your VCE from a non-scored VCE VET program, they may contribute towards the calculation of your ATAR by the Victorian Tertiary Admissions Centre (VTAC). Check with the VET coordinator at your school.

STRUCTURED WORKPLACE LEARNING

Structured Workplace Learning (SWL) is designed to help students apply the skills and knowledge they learn in their VET program in an industry environment.

STUDENTS WITH DIVERSE NEEDS

- The NMVC is committed to embedding inclusive education in all school environments for students with disability and diverse needs.
- Students requiring additional support to achieve successful outcomes in their VET program need to indicate this on their VET enrolment form.
- Arrangements will be made between the Home and Host schools to determine the support needs of students and provide access to educational and support services as necessary, so that students can meet the requirements of the VET course they are enrolled in.

UNIQUE STUDENT IDENTIFIER (USI)

A USI is required to enrol in a VET program. A USI is your individual education number for life. It also gives you an online record of your vocational education and training undertaken in Australia. To apply for a USI, please visit: usi.gov.au

CREDIT TRANSFER

If you have previously completed vocational education and training, you may be eligible for credit transfer for some Units of Competency (UoCs). This means you will not have to be reassessed for those UoCs. To check what UoCs you have completed you can download a statement of attainment from the USI website. You will need to provide this statement of attainment to your Host school following their credit transfer application process.

HOW TO ENROL IN A NMVC COURSE

Speak to your VET coordinator to discuss which VET course is right for you. They will advise you how to apply for your chosen VET course.

HOME AND HOST SCHOOLS

Home school – is the school you attend for your Year 10, VCE, VCE VM or VPC.

Host school – is the school you attend for your VET course.

RTO PROVIDER LIST

ACCESS SKILLS TRAINING	4603	MAYFIELD EDUCATION	3938
AIE	88021	MELBOURNE CITY INSTITUTE OF	
AIET	121314	EDUCATION	22172
AUSDANCE	20949	MELBOURNE COLLEGE OF	
AUSTRALIAN PACIFIC COLLEGE	90396	FURTHER EDUCATION	21340
BOX HILL INSTITUTE	4687	MELBOURNE POLYTECHNIC	3075
COSAMP	41549	NATIONAL DRONES TRAINING INSTITUTE	41441
EDUCATIONAL LIVING	3784	NCAT	6736
ELTHAM COLLEGE	20412	PARADE COLLEGE	40750
GOLD STANDARD EDUCATION	21451	RIPPONLEA INSTITUTE	21230
IVET	40548	VEG EDUCATION	45732

NMVC STUDENT EXPECTATIONS

Students enrolling in a VET program through the NMVC are required to adhere to the below expectations. Any additional course requirements set out by Host schools must also be followed.

ATTENDANCE

A minimum of 80% attendance is recommended. This gives students the best opportunity to learn and demonstrate competency that is aligned to the UoCs and associated assessment requirements. A minimum of 80% attendance does not guarantee a student will be able to demonstrate competency and be awarded a full certificate.

Whenever possible, students need to notify their Home school VET coordinator at least half an hour before the start of their VET class if unable to attend.

TRAVEL

Students are to behave in an appropriate and safe manner when traveling to and from their VET class.

PUNCTUALITY

All students are expected to arrive on time and prepared for class.

UNIFORM

Students are required to attend class dressed appropriately for their VET program. This may include a uniform and personal protective equipment (e.g., steel capped boots, safety glasses).

WORK REQUIREMENTS

All tasks as assigned by the VET teacher/trainer are to be completed to demonstrate competency. Students will be given multiple opportunities to demonstrate competency.

If a student is unable to demonstrate competency for a UoC they will be awarded a partial completion and receive a statement of attainment. Also, if a student is unable to demonstrate competency for a UoC that is a prerequisite for another UoC, they will not be able to enrol/complete this UoC. The Home school VET coordinator will be informed if a student is not meeting the work requirements of their VET course.

STUDENT BEHAVIOUR

All students must meet the classroom expectations of the VET teacher/trainer and the behavioural expectations of the Host school. This includes meeting Work Health and Safety requirements and adhering to the mobile phone and laptop policy of the Host school.

STRUCTURED WORKPLACE LEARNING

SWL is a key feature of VET. SWL is compulsory for some VET courses and highly recommended for others. For courses requiring mandatory SWL it is the responsibility of the student and their Home school to organise a suitable work placement and communicate this with the Host school.

Failure to meet the above expectations will jeopardise a student's VET enrolment. It is important that students and parents/carers talk with their VET coordinator if there are any concerns.

DISCLAIMER

All course details and delivery arrangements contained in this handbook are correct at the time of printing (June 2024). VET programs are subject to change as there are continual changes to training packages and qualifications.

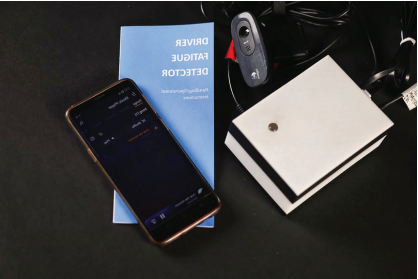
Any changes to the delivery arrangements published in this handbook will be communicated to students and parents/carers via their VET coordinator.

CELEBRATING STUDENT ACHIEVEMENT IN VET

Once again, students from NMVC schools have featured in the 2024 VCE Season of Excellence.

The VCE Season of Excellence is a five-month annual festival showcasing outstanding senior secondary student work from Victorian schools. The Season of Excellence presents work created by VCE and VCE VET students in design, technology, research, multimedia and cinematic, visual and performing arts through exhibitions, screenings and performances.

Erin Stewardson
Driver Fatigue Detector



Certificate II in Integrated Technologies (Pre-Vocational)

Northern College of the Arts & Technology (Host school) / Ivanhoe Girls' Grammar School (Home school)

TOP DESIGNS



The below students were selected for Top Designs. Their outstanding work was exhibited at Melbourne Museum.

Benjamin Wallace
Neuro Variable Lighting System



Certificate II in Integrated Technologies (Pre-Vocational)

Northern College of the Arts & Technology (Host school) / Thornbury High School (Home school)

2023 TOP OF THE STATE

The following student achieved a study score of 40 or above for their VET program in 2023.

STUDENT NAME	VET COURSE	HOST SCHOOL	HOME SCHOOL
Elyssa	Cert III in Screen and Media (Multimedia Focus)	Northern College of the Arts & Technology	Coburg High School
Joshua	Cert II in Engineering Studies	Northern College of the Arts & Technology	Northside Christian College
Elijah	Cert II in Engineering Studies	Northern College of the Arts & Technology	Northside Christian College
Timothy	Cert III in Screen and Media (Multimedia Focus)	Northern College of the Arts & Technology	Plenty Valley Christian College
Tamara	Cert II in Kitchen Operations	Eltham College	Plenty Valley Christian College
Will	Cert II in Kitchen Operations	Eltham College	Eltham College

VET LIST BY HOST SCHOOL

HOST SCHOOL	2025 COURSE LIST
Bundoora Secondary College	Cert II in Agriculture - 1&2 (3&4 in 2026) Cert II in Animal Care – 1&2, 3&4 Cert III in Aviation (Remote Pilot) – 1&2, 3&4 Cert III in Community Services - 1&2 (3&4 in 2026) (Partial completion) Cert II in Conservation and Ecosystem Management –1&2, 3&4 Cert III in Design Fundamentals – 1&2, 3&4 Cert III in Fitness – 1&2 (3&4 in 2026) Cert II in Horticulture –1&2 (3&4 in 2026) Cert II in Hospitality –1&2, 3&4 Cert II in Rural Operations (Urban Agriculture Focus) – 1&2 (3&4 in 2026)
Charles Latrobe College	Cert III in Early Childhood Education and Care – 1&2, 3&4 (Partial completion)
Coburg High School	Cert III in Sport, Aquatics and Recreation - 1&2, 3&4
Croxton School	Cert II in Sport and Recreation – 1&2 (Partial completion)
Diamond Valley College	Cert III in Screen and Media (Games Development Focus) – 1&2, 3&4
Eltham College	Cert II in Cookery – 3&4 Cert II in Hospitality – 1&2, 3&4
Glenroy College	Cert III in Beauty Services - 1&2, 3&4 Cert III in Health Services Assistance – 1&2 (3&4 in 2026)
Greensborough College	Cert II in Automotive Vocational Preparation – 1&2, 3&4 Cert II in Cookery – 1&2, 3&4 Cert III in Sport, Aquatics and Recreation – 1&2, 3&4
Hazel Glen College	Cert III in Early Childhood Education and Care – 1&2, 3&4 (Partial completion) Cert II in Cookery and Hospitality (Dual qualification) - 1&2 (3&4 in 2026) Cert III in Music (Performance) – 1&2 (3&4 in 2026)
Kolbe Catholic College	Cert III in Beauty Services - 1&2, 3&4
Lalor North Secondary College	Cert II/III in Music (Performance) – 1&2 (Cert II), 3&4 (Cert III) (Partial completion)
Macleod College	Cert III in Beauty Services – 1&2, 3&4 Cert II in Electrotechnology (Pre-Vocational) – 1&2, 3&4 Cert III in Make-Up – 1&2 (3&4 in 2026) Cert II in Small Business Operations and Innovation – 1&2 (3&4 in 2026)
Marymede Catholic College	Cert III Allied Health Assistance – 1&2, 3&4 (Partial completion) Cert II in Building and Construction Pre-apprenticeship (Carpentry) – 1&2, 3&4 (Partial completion) Cert III in Dance – 1&2, 3&4 (Partial completion) Cert II in Engineering Studies – 1&2, 3&4
Mill Park Secondary College	Cert II in Apparel, Fashion and Textiles -1&2, 3&4 Cert III in Community Services – 1&2, 3&4 (Partial completion) Cert III in Dance – 1&2, 3&4 (Partial completion) Cert III in Laboratory Skills – 1&2, 3&4 Cert III in Sport, Aquatics and Recreation – 1&2, 3&4
Northern College of the Arts & Technology	Cert II in Apparel, Fashion and Textiles -1&2, 3&4 Cert II in Automotive Vocational Preparation – 1&2, 3&4 Cert II in Building and Construction Pre-apprenticeship (Carpentry) – 1&2, 3&4 (Partial completion) Cert III in Dance – 1&2, 3&4 (Partial completion) Cert II in Electrotechnology (Pre-vocational) – 1&2, 3&4 Cert II in Engineering Studies – 1&2, 3&4 Cert II in Integrated Technologies (Pre-vocational)– 1&2, 3&4 Cert III in Make-Up – 1&2, 3&4 Cert III in Music (Performance or Sound Production) – 1&2, 3&4 Cert III in Musical Instrument Making and Maintenance – 1&2, 3&4 Cert II in Plumbing (Pre-apprenticeship) – 1&2, 3&4 Cert III in Screen and Media (Multimedia or Video Focus) – 1&2, 3&4 Cert III in Sport, Aquatics and Recreation – 1&2, 3&4 Cert II in Visual Arts – 1&2

Outer Northern Trade Training Centre	Cert II in Automotive Vocational Preparation – 1&2, 3&4 Cert II in Building and Construction Pre-apprenticeship (Carpentry) – 1&2, 3&4 (Partial completion) Cert II in Electrotechnology (Pre-vocational) – 1&2, 3&4 Cert II in Plumbing (Pre-apprenticeship) – 1&2, 3&4
Parade College	Cert II in Building and Construction Pre-apprenticeship (Bricklaying) – 1&2, 3&4 (Partial completion) Cert II in Building and Construction Pre-apprenticeship (Carpentry) – 1&2, 3&4 (Partial completion) Cert II in Building and Construction Pre-apprenticeship (Wall & Floor Tiling) – 1&2, 3&4 (Partial completion) Cert III in Carpentry (SBAT) Cert II in Cookery – 1&2, 3&4 Cert II in Electrotechnology (Pre-vocational) – 1&2, 3&4 Cert II in Furniture Making Pathways – 1&2, 3&4 Cert II in Furniture Making Pathways/Building and Construction Pre-apprenticeship (Carpentry and Bricklaying) – 1&2 (Partial completion) Cert III in Laboratory Skills – 1&2, 3&4 Cert III in Music (Sound Production) – 1&2, 3&4 Cert II in Plumbing (Pre-apprenticeship) – 1&2, 3&4 Cert III in Plumbing (SBAT) Cert III in Sport, Aquatics and Recreation – 1&2, 3&4
Pascoe Vale Girls School	Cert III in Hospitality – 1&2 (3&4 in 2026)
Peter Lalor Secondary College	Cert II in Apparel, Fashion and Textiles -1&2, 3&4 Cert III in Beauty Services – 1&2, 3&4 Cert III in Business– 1&2, 3&4 Cert II in Community Services – 1&2 Cert II in Cookery – 1&2, 3&4 Cert II in Creative Industries – 1&2 Cert III in Health Services Assistance – 1&2, 3&4 Cert II in Retail Cosmetics – 1&2, 3&4 Cert II in Salon Assistant – 1&2 Cert II in Sport and Recreation - 1&2 (Partial completion) Cert III in Sport, Aquatics and Recreation – 1&2, 3&4
Reservoir High School	Cert III in Business– 1&2, 3&4
St Helena Secondary College	Cert II in Automotive Vocational Preparation– 1&2, 3&4 Cert II in Building and Construction Pre-apprenticeship (Carpentry) – 1&2, 3&4 (Partial completion) Cert II in Cookery and Hospitality (Dual qualification) - 1&2, 3&4 Cert III in Dance – 1&2, 3&4 (Partial completion) Cert III in Early Childhood Education and Care – 1&2, 3&4
Sydney Road Community School	Cert III in Music (Composition and Creation) - 1&2, 3&4
Templestowe College	Cert III in Information Technology - 1&2, 3&4 Cert II in Permaculture – 1&2
Thornbury High School	Cert II in Cookery – 1&2, 3&4
Whittlesea Secondary College	Cert III in Allied Health Assistance – 1&2, 3&4 Cert II in Automotive Vocational Preparation – 1&2, 3&4 Cert II in Building and Construction Pre-apprenticeship (Carpentry) – 1&2, 3&4 Cert II in Engineering Studies – 1&2, 3&4
Wollert Secondary College	Cert III in Business – 1&2 (3&4 in 2026) Cert III in Community Services – 1&2 (3&4 in 2026) (Partial completion) Cert III in Sport, Aquatics and Recreation – 1&2 (3&4 in 2026)

AGRICULTURE, HORTICULTURE, CONSERVATION AND LAND MANAGEMENT

FURTHER STUDY OPPORTUNITIES

Certificate III in Agriculture

Certificate IV in Agriculture

Diploma in Agriculture

Bachelor of Agriculture and Technology

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Animal Attendant
- Stockperson
- Farm Hand
- Station Worker
- Wool Handler
- Beekeeping Assistant
- Stud Hand



AHC20122 Certificate II in Agriculture

COURSE OVERVIEW

Enjoy a career working with the natural environment with a Certificate II in Agriculture. Students will learn how to care for livestock, recognise plants, and plan and construct fences. You will also receive important safety training in a range of industrial equipment, as well as how to safely use, transport, and store chemicals.

Graduates gain a diverse skillset that allows them to work in a wide range of farming enterprises, both cropping and livestock. If you are interested in a course that balances both academic and practical skills, with a focus on sustainable food and fibre production, look no further than agriculture.

HOST SCHOOL

Bundoora Secondary College
(Melbourne Polytechnic)

DAY/TIME

Wednesday 1.00pm - 4.30pm (Units 1&2)
Units 3&4 in 2026

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level, and a VCE VET Unit 3–4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Inspect/clean machine plant/animal/soil material
- Carry out basic electric fencing operation
- Muster and move livestock
- Provide feed for livestock
- Operate basic machinery and equipment
- Treat weeds
- Work effectively in the industry
- Participate in workplace communications
- Collect and record production data

AGRICULTURE, HORTICULTURE, CONSERVATION AND LAND MANAGEMENT CONTINUED

FURTHER STUDY OPPORTUNITIES

Certificates II and III in
Horticulture
Certificate II in Landscaping
Certificate III in Conservation
and Ecosystem Management
Certificate III in Horticulture
Certificate IV in Conservation
and Ecosystem Management
Diploma of Conservation and
Ecosystem Management

CAREER PATHWAYS

With additional training and
experience possible future
career pathways may
include work in the following
areas/sectors:

- Parks and Wildlife Officer
- Pest Management
Assistant (Feral Animals)
- Conservation Earthworks
Trainee
- Landcare Assistant
- Conservation Project
Assistant
- Conservation Earthworks
Assistant
- Indigenous Land
Management Assistant



ACH21022 Certificate II in Conservation and Ecosystem Management

COURSE OVERVIEW

If you are interested in building your career in caring for Australia's biodiversity this qualification is for you. Gain the skills and knowledge you need to work outdoors in the conservation and ecosystem management industry. You'll develop practical skills in land and wildlife management, habitat restoration, operating machinery and more!

HOST SCHOOL

Bundoora Secondary College
(VEG Education)

DAYS/TIMES

Wednesday 9.00am - 12.30pm (Units 1&2)
Thursday 1.00pm - 4.30pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level, and a VCE VET Unit 3-4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Participate in work health and safety processes
- Participate in environmentally sustainable work practices
- Capture digital media for fieldwork
- Maintain wildlife habitat refuges
- Perform basic ecological restoration works
- Plant trees and shrubs
- Collect native seed
- Recognise fauna
- Operate a handheld GPS device
- Operate in isolated and remote situations
- Operate basic machinery and equipment
- Operate and maintain chainsaws

AGRICULTURE, HORTICULTURE, CONSERVATION AND LAND MANAGEMENT CONTINUED

FURTHER STUDY OPPORTUNITIES

Certificate III and IV in Horticulture

Certificate III in Landscape Design

Certificate III in Landscape
Construction

Diploma of Horticulture

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Nursery Assistant
- Parks And Gardens Assistant
- Landscape Designer
- Gardening Maintenance
- Sports Turf Farming
- Production Nursery Worker
- Irrigation Specialist



AHC20422 Certificate II in Horticulture

COURSE OVERVIEW

Learn to create a more sustainable environment with the Certificate II in Horticulture. Students will work in a range of gardens, parks and nurseries and learn about plant classification, selection, and identification, as well as weed, pest, and disease control. You will also gain skills in plant propagation, pruning, and revegetation, and gain a solid understanding of the roles farm chemicals, soils, and plant nutrition play in landscaping.

Graduates gain a diverse skillset that allows them to work in a wide range of horticultural enterprises including parks and gardens, landscaping, and plant nurseries.

HOST SCHOOL

Bundoora Secondary College
(Melbourne Polytechnic)

DAY/TIME

Tuesday 1.00pm – 4.30pm (Units 1&2)
Units 3&4 in 2026

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level, and a VCE VET Unit 3–4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Construct low-profile timber/mod
- Operate basic machinery and equipment
- Recognise plants
- Treat weeds
- Treat plant pests/diseases/disorders
- Soil/growing media sampling/testing
- Partake in work health/safety process

AGRICULTURE, HORTICULTURE, CONSERVATION AND LAND MANAGEMENT CONTINUED

FURTHER STUDY OPPORTUNITIES

Certificates III, IV and Diploma
in Permaculture

Certificates III, IV and Diploma
in Agriculture, Horticulture
Conservation and Land
Management

Bachelor of Sustainability

Bachelor of Agricultural Science

CAREER PATHWAYS

With additional training and
experience, possible future
career pathways may include
work in the following areas/
sectors:

- Parks And Gardens Worker
- Retail Nursery
- Organic Farmer
- Waste Recovery and
Recycling Worker
- Landscape Construction
Apprenticeship
- Sustainability Consultant
- Commercial Compost Worker
- Sustainability Educator



AHC21722 Certificate II in Permaculture

COURSE OVERVIEW

This course provides an introduction to a wide range of vocations in the sustainability, horticulture and community services sectors. It provides foundational knowledge in sustainability and environmental issues. Students use that knowledge base to build hands-on practical skills which they can use to address environmental problems across a wide range of workplaces. This is a two-year course.

HOST SCHOOL

Templestowe College
(Gold Standard Education)

DAY/TIME

Wednesday 2.00pm - 5.00pm (Units 1&2)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: This course provides credit at VCE units 1&2 level only. Each completed 90 nominal hours of training provides one VCE unit of credit. Credit accrues in the following sequence: Units 1, 2, 1 and 2 up to a maximum of six VCE units.

ATAR: No contribution is available.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Propagation techniques
- Planting and maintenance of permaculture crops
- Composting, mulching and soil preparation
- Correct garden tool use and maintenance
- Maintenance of permaculture structures and water systems
- Understanding weather
- Understanding the local bioregion

AGRICULTURE, HORTICULTURE, CONSERVATION AND LAND MANAGEMENT CONTINUED

FURTHER STUDY OPPORTUNITIES

Certificate III in Agriculture

Certificate III in Conservation
and Ecosystem Management

Certificate III in Rural
Operations

CAREER PATHWAYS

With additional training and
experience possible future
career pathways may include
work in the following areas/
sectors:

- Plant Propagator
- Nursery Hand
- Nursery Retail Worker
- Rural Operations Worker
- Urban Farmer
- Market Gardener



ACH21216 Certificate II in Rural Operations (Urban Agriculture Focus)

COURSE OVERVIEW

This qualification will give you the practical skills you need to work in varied capacities in urban agriculture, urban horticulture, and animal care. The agriculture and rural operations industry is growing, with up to 50,000 new jobs estimated to become available in the next five years. If you choose to study the rural operations (urban agriculture focus) qualification, you will develop basic knowledge and practical skills across work health and safety, livestock handling (including bee keeping), propagating plants, pruning shrubs and small trees, growing and harvesting organic food, urban crop production and farm design, machinery operation, and more.

HOST SCHOOL

Bundoora Secondary College
(VEG Education)

DAY/TIME

Wednesday 1.00pm – 4.30pm (Units 1&2)
Units 3&4 in 2026

CREDIT TOWARDS

VPC: Each completed 90-hour block of
VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four
VCE VET units at Units 1&2 level, and a
VCE VET Unit 3–4 sequence.

ATAR: Students will be eligible for a 10%
increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that stu-
dents undertake a minimum 80 hours
of work placement.

THIS COURSE MAY INCLUDE

- Participate in work health and safety
processes
- Participate in workplace
communications

- Treat weeds
- Treat plant pests, diseases and
disorders
- Assist with soil or growing media
sampling and testing
- Pot up plants
- Undertake propagation activities
- Prune shrubs and small trees
- Provide feed for livestock
- Operate basic machinery and
equipment
- Monitor water supplies
- Carry out regular livestock observation
- Work effectively in the industry
- Participate in environmentally
sustainable work practices
- Handle livestock using basic
techniques

ANIMAL CARE

FURTHER STUDY OPPORTUNITIES

Certificate III in Animal Care Services (Animal Care or Pet Grooming)

Certificate IV in Animal Behaviour and Training

Certificate IV in Veterinary Nursing

CAREER PATHWAYS

With additional training and experience possible future careers opportunities may include work in the following areas/sectors:

- Animal Care Attendant
- Animal Shelter/Sanctuary Attendant
- Kennel/Cattery Attendant
- Pet Shop Attendant
- Assistant Animal Groomer



ACM20121 Certificate II in Animal Care

COURSE OVERVIEW

This qualification provides you with the basic skills and knowledge in order to become an animal carer. You will learn how to care for a variety of animals and provide information on animals, products, and services. You will gain the practical skills and basic knowledge you need for entry-level work in the animal care industry. You will learn how to assist with general animal care, provide food and water for animals, and follow occupational health and safety procedures in the workplace. You will undertake work in our college animals program throughout the year, giving you the opportunity to work with poultry, sheep, goats, reptiles and fish. You will also have dogs and cats attend class for practical training.

HOST SCHOOL

Bundoora Secondary College
(Access Skills Training)

DAYS/TIMES

Wednesday	9.00am - 12.30pm (Units 1&2)
Wednesday	1.00pm - 4.30pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to three VCE VET units at Units 1&2 level, and a VCE VET Unit 3-4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Work in the animal care industry
- Participate in workplace communications
- Complete animal care hygiene routines
- Feed and water animals
- Assist in the health care of animals
- Provide basic first aid for animals
- Participate in workplace health and safety processes
- Participate in environmentally sustainable work practices

APPAREL, FASHION AND TEXTILES



FURTHER STUDY OPPORTUNITIES

Certificate III in Applied Fashion and Design
Certificate III in Clothing and Textile Production

Certificate IV in Applied Fashion Design and Merchandising

Certificate IV in Applied Fashion Design and Technology

Certificate IV Clothing Production

Diploma of Applied Fashion Design and Merchandise

Diploma of Applied Fashion Design and Technology

Diploma of Design (Fashion and Sustainability)

Advanced Diploma of Applied Fashion Design and Technology

Bachelor of Fashion Design

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/ sectors:

- Fashion Designer
- Clothing Pattern Maker
- Footwear Worker
- Clothing Trades Person
- Garment Cutter
- Machinist or Subcontractor
- Textile Designer
- Interior Decorator
- Theatrical Costume Maker and Designer
- Clothing and Soft Furnishing Production Worker
- Fashion Coordinator
- Retail Buyer

MST20722 Certificate II in Apparel, Fashion and Textiles

COURSE OVERVIEW

This course will provide an introduction to basic design and to develop skills and knowledge to prepare for work in a creative and production oriented environment within the fashion industry. Opportunities are provided to acquire and develop skills in sewing, design processes, working with patterns, applying quality standards and interpreting basic sketches.

HOST SCHOOLS

Mill Park Secondary College
(Ripponlea Institute)

Northern College of the Arts & Technology

Peter Lalor Secondary College
(Ripponlea Institute)

DAYS/TIMES

Wednesday 1.30pm - 5.00pm (Units 1&2)
Thursday 1.30pm - 5.00pm (Units 3&4)

Wednesday 9.00am - 12.30pm OR
1.30pm - 5.00pm (Units 1&2)
Thursday 1.30pm - 5.00pm (Units 3&4)

Friday 9.00am - 4.30pm (Units 1-4)
One-year course

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to five VCE VET units at Units 1&2 level, and a VCE VET Unit 3-4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

This program allows for creative expression to be developed and displayed in the practical projects undertaken which may include:

- Identify fibres and fabrics
- Sew components
- Modify patterns to create basic styles
- Draw and interpret a basic sketch
- Design and produce a simple garment
- Identify design process for fashion designs
- Work safety
- Apply quality standards

AUTOMOTIVE



FURTHER STUDY OPPORTUNITIES

It is anticipated that students completing the Certificate II in Automotive Vocational Preparation will be in a position to gain an apprenticeship with an employer in the automotive industry (light and heavy vehicle).

Pathways are available for students in the following qualifications from the Automotive Training Package or the equivalent in new training packages:

- Certificate III in Automotive Body Repair Technology
- Certificate III in Automotive Electric Vehicle Technology
- Certificate III in Marine Mechanical Technology

Students may also access a wide range of qualification at the Certificate IV and Diploma level from the automotive industry following the completion of this course, including:

- Certificate IV in Automotive Management
- Certificate IV in Motor Sport Technology
- Certificate IV in Vehicle Loss Assessing
- Diploma of Automotive Management

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Light Vehicle Mechanic
- Heavy Commercial Vehicle Mechanic
- Auto Electrician
- Panel Beater
- Spray Painter
- Spare Parts Manager
- Service Manager
- Automotive Engineer

AUR20720 Certificate II in Automotive Vocational Preparation

COURSE OVERVIEW

This course is designed to introduce students to the theory and practice of automotive maintenance and repair in a hands-on learning environment and focuses on providing students with simulated practical work experiences, employability skills and career pathways into the automotive industry as an apprentice.

HOST SCHOOLS

Greensborough College
(AIET)

Northern College of the Arts
& Technology

Outer Northern Trade Training
Centre
(AIET)

St Helena Secondary College
(Educational Living)

Whittlesea Secondary College
(AIET)

DAYS/TIMES

Wednesday	1.30pm - 5.15pm (Units 1&2)
Thursday	1.30pm - 5.15pm (Units 3&4)
Wednesday	8.30am - 12.30pm OR 1.30pm - 5.30pm (Units 1&2)
Thursday	1.30pm - 5.30pm (Units 3&4)
Wednesday	8.00am - 12.00pm OR 12.30pm - 4.30pm (Units 1&2)
Friday	8.00am - 12.00pm OR 12.30pm - 4.30pm (Units 3&4)
Monday	1.30pm - 5.15pm (Units 3&4)
Wednesday	1.30pm - 5.15pm (Units 1&2)
Wednesday	9.00am - 3.15pm (Units 1&2)
Friday	9.00am - 3.15pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and a VCE VET Unit 3–4 sequence.

ATAR: Students will be eligible for a 10% increment.

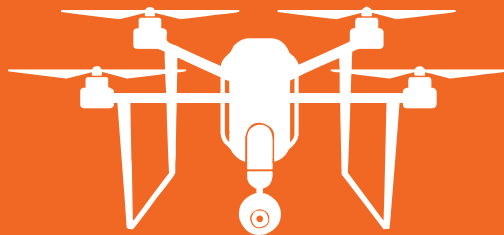
THIS COURSE MAY INCLUDE

- Use and maintain tools and equipment
- Identify automotive mechanical systems and components
- Remove and replace brake assemblies
- Inspect and service batteries
- Carry out basic vehicle servicing

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

AVIATION



FURTHER STUDY OPPORTUNITIES

Diploma of Police Search and Rescue
Diploma of Property Services
(Asset and Facility Management)
Advanced Diploma of Public Safety
(Fire Fighting Management)
Diploma of Aviation
Diploma Commercial Pilot
Diploma Commercial Helicopter Pilot
Advanced Diploma Pilot in Command
Advanced Diploma of Conservation
and Land Management

CAREER PATHWAYS

With additional training and experience possible future careers opportunities may include work in the following areas/sectors:

- Engineering
- Surveying
- Law Enforcement
- Energy/Utility Sectors
- Artificial Intelligence
- Telecommunications
- Forensics
- Emergency Services
- Computer Science

AVI30419 Certificate III in Aviation (Remote Pilot)

COURSE OVERVIEW

Drones are increasingly becoming well known for their ability to increase safety and efficiencies, whilst reducing costs in comparison to traditional means of data capture. Drones are incredibly agile, and the latest technology means that they can provide rich, detailed information and data which can often be used across different departments to enhance business decisions.

This course is designed to take students from having never operated a remotely piloted aircraft (RPA) to obtaining a Certificate III qualification. The course will also accredit students with an Aeronautical Radio Operators Certificate (AROC), which is required to operate an RPA in controlled airspace. RPA's are now becoming commonplace in many industries including law enforcement, engineering, mining, telecommunications, energy, utilities, and many others.

HOST SCHOOL

Bundoora Secondary College
(National Drones Training
Institute)

DAY/TIMES

Tuesday	9.00am – 12.30pm (Units 1&2)
Tuesday	1.00pm – 4.30pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: The course provides credit at VCE Units 1 to 4 level. Each completed 90 nominal hours of training provides one VCE unit of credit. Credit accrues in the following sequence: Units 1, 2, 3, 4, 3 and 4 up to a maximum of six VCE units.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Manage human factors in remote pilot aircraft systems operations
- Navigate remote pilot aircraft systems
- Operate and manage remote pilot aircraft systems
- Perform operational inspections on remote operated systems
- Launch, control and recover a remotely piloted aircraft
- Apply the principles of air law to remote pilot aircraft systems operations
- Control remote pilot aircraft systems on the ground
- Manage remote pilot aircraft systems

BUILDING AND CONSTRUCTION



FURTHER STUDY OPPORTUNITIES

It is anticipated that students completing the Certificate II in Building and Construction Pre-apprenticeship will be in a position to gain an apprenticeship with an employer in the building and construction industry.

Pathways are available for students in the following qualifications from the Construction, Plumbing and Services Training Package or the equivalent in new training packages including:

- Certificate II in Wall and Ceiling Lining
- Certificate III in Painting and Decorating
- Certificate III in Fire Protection

Students may also access a wide range of qualification at the Certificate IV and Diploma level from the building and construction industry following the completion of this course:

- Certificate IV in Building and Construction (Building)
- Certificate IV in Building and Construction (Specialist Trades)
- Diploma of Building and Construction (Building)

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Brick/Block Layer
- Building Site Administrator
- Building Inspector
- Contract Administrator
- Architect
- Carpenter
- Project Manager
- Estimator
- Drafter (Architectural)
- Builder and Quantity Surveyor

22614VIC Certificate II in Building and Construction Pre-apprenticeship (Carpentry) *Partial completion*

COURSE OVERVIEW

This course is a partial completion of the certificate and students will be issued with a statement of attainment. The course is designed for students entering the building and construction industry who want to become a carpenter. Students are taught ten core building modules and all of the carpentry stream modules.

HOST SCHOOLS

DAYS/TIMES

Marymede Catholic College (Access Skills Training)	Wednesday	8.00am - 12.00pm (Units 1&2)
	Wednesday	12.30pm - 4.30pm (Units 3&4)
Northern College of the Arts & Technology	Wednesday	8.30am - 12.30pm OR 1.30pm - 5.30pm (Units 1&2)
	Thursday	1.30pm - 5.30pm (Units 3&4)
Outer Northern Trade Training Centre (AIET)	Wednesday	8.00am - 12.00pm OR 12.30pm - 4.30pm (Units 1&2)
	Friday	8.00am - 12.00pm OR 12.30pm - 4.30pm (Units 3&4)
Parade College (Bundoora campus)	Monday	7.30am - 3.15pm (Units 3&4)
	Tuesday	7.30am - 3.15pm (Units 1&2) OR 1.30pm - 5.00pm (Units 1&2)
	Tuesday	7.30am - 1.00pm (Third year option to complete course)
	Wednesday	7.30am - 1.00pm (Units 1&2) OR 1.30pm - 5.00pm (Units 1-4)
	Thursday	7.30am - 11.00am (Units 1-4)
	Thursday	7.30am - 11.00am (Third year option to complete course)
	Friday	7.30am - 3.15pm (Units 1&2)
St Helena Secondary College (Access Skills Training)	Monday	1.30pm - 5.15pm (Units 3&4)
	Wednesday	1.30pm - 5.15pm (Units 1&2)
Whittlesea Secondary College Full completion (AIET)	Wednesday	9.00am - 3.15pm (Units 1&2)
	Friday	9.00am - 3.15pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level, and a VCE VET Unit 3-4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Workplace safety and induction
- Workplace procedures
- Building structures
- Safe handling and use of power tools
- Carpentry hand tools
- Introduction to demolition
- Building set out
- Levelling
- Calculations for the building industry

22614VIC Certificate II in Building and Construction Pre-apprenticeship (Bricklaying) *Partial completion*

COURSE OVERVIEW

This program in bricklaying has been developed specifically for the bricklaying industry. Emphasis is placed on hands-on learning opportunities. Students will undertake specific bricklaying modules. This course is a partial completion of the certificate.

HOST SCHOOL

Parade College (Bundoora campus)

DAYS/TIMES

Monday	7.30am - 1.00pm (Units 1&2) VCE VM
Tuesday	7.30am - 1.00pm (Units 1&2) VCE VM
Tuesday	1.30pm - 5.00pm (Units 1-4) VCE/VCE VM
Wednesday	7.30am - 1.00pm (Units 1-4) OR 1.30pm - 5.00pm (Units 1-4) VCE/VCE VM
Wednesday	1.30pm - 5.00pm (Third year option to complete course)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level, and a VCE VET Unit 3-4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Workplace safety and industry induction
- Calculations for the building industry
- Communications for the building industry
- Bricklaying hand tools
- Bricklaying basic skills
- Bricklaying veneer construction principles
- Masonry blockwork

22614VIC Certificate II in Building and Construction Pre-apprenticeship (Wall and Floor Tiling) *Partial completion*

COURSE OVERVIEW

This program is designed for people entering the building and construction industry who want to explore a career and employment opportunities as a wall and floor tiler.

HOST SCHOOL

Parade College (Bundoora campus)

DAY/TIME

Wednesday 1.30pm - 5.00pm (Units 1-4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level, and a VCE VET Unit 3-4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Wall and floor tiling hand and power tools
- Tiling substrates
- Tiling adhesives
- Worksafe safety and industry induction
- Workplace procedures for environmental sustainability
- Basic first aid
- Building structures
- Calculations for the building industry
- Introduction to scaffolding
- Levelling
- Safe handling and use of plant and power tools

BUSINESS SERVICES

FURTHER STUDY OPPORTUNITIES

Certificate IV in Accounting
Certificate IV in Business
Diploma of Accounting
Diploma of Business
Bachelor of Business

CAREER PATHWAYS

With additional training and experience possible future careers opportunities may include work in the following areas/sectors:

- Administrative/Office Assistant
- Information Officer
- Hotel or Motel Manager
- Human Resource Manager
- Logistics Clerk
- Receptionist
- Customer Services Officer
- Health Administration
- Office Manager
- Public Relations Officer
- Secretary
- Conveyancer
- Bank Worker
- Law Clerk
- Accountant



BSB30120 Certificate III in Business

COURSE OVERVIEW

The aim of this program is to provide participants with knowledge and skill development to enhance their employment prospects within the business administration field.

HOST SCHOOLS

Peter Lalor Secondary
College *Non-scored*
(IVET)
Reservoir High School
(IVET)
Wollert Secondary College
(IVET)

DAYS/TIMES

Wednesday	9.00am - 12.30pm (Units 1&2)
Wednesday	1.00pm - 4.30pm (Units 3&4)
Wednesday	1.30pm - 4.30pm (Units 1&2)
Thursday	1.30pm - 4.30pm (Units 3&4)
Thursday	1.45pm - 5.15pm (Units 1&2)

Units 3&4 in 2026

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and two VCE VET Unit 3-4 sequences. *Note: Students are strongly advised against undertaking the scored Unit 3-4 sequence without first completing Units 1&2 because Unit 3-4 sequences are not designed for standalone study.*

ATAR: Scored assessment is available for this course. Peter Lalor Secondary College does not offer a scored assessment option.

THIS COURSE MAY INCLUDE

- Organise workplace information
- Design and produce business documents
- Recommend products and services
- Organise personal work priorities and development
- Maintain business resources
- Process customer complaints
- Work effectively with diversity
- Maintain financial records
- Contribute to effective workplace relationships
- Support operational plan
- Provide workplace information and resourcing plans

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

BUSINESS SERVICES CONTINUED

FURTHER STUDY OPPORTUNITIES

Certificate III in Business

Certificate IV in Small
Business Management

Diploma of Business

Bachelor of Business

CAREER PATHWAYS

With additional training and experience possible future careers opportunities may include work in the following areas/sectors:

- Retail
- Business
- Marketing
- Finance



22629VIC Certificate II in Small Business Operations and Innovation

COURSE OVERVIEW

This course provides students with exposure to key skills and knowledge required in small business workplaces.

HOST SCHOOL

Macleod College
(Ripponlea Institute)

DAY/TIME

Wednesday 1.00pm - 4.30pm (Units 1&2)
Units 3&4 in 2026

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to three VCE VET units at Units 1&2 level, and a VCE VET Unit 3–4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Contribute to health and safety of self and others
- Contribute to small business operations and innovation
- Develop elementary skills for small business environments
- Identify small business policies and procedures
- Undertake basic market research and promotion for a small business product or service
- Participate in small business quality processes
- Assist with the presentation of public activities and events
- Follow procedures for routine financial activities of a small business

COMMUNITY SERVICES

FURTHER STUDY OPPORTUNITIES

Certificate III in Individual Support
Certificate IV in Alcohol and Other Drugs
Certificate IV in Disability
Certificate IV in Youth Work
Diploma in Community Services
Diploma in Early Childhood Education and Care
Bachelor of Social Work

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Case Management
- Individual Support
- Youth Services
- Community Worker
- Careers Counsellor
- Drug and Alcohol Counsellor
- Childcare
- Leisure and Health
- Social Worker
- Childcare Worker
- Health Promotion Officer
- Prisons Officer
- Disability
- Welfare
- Counsellor
- Civil Celebrant
- Teacher's Aide
- Youth Worker



CHC22015 Certificate II in Community Services

COURSE OVERVIEW

This course is ideal if you like working with people. You will be taught across a variety of work skill areas relevant to work within the community services industry. You will learn about community services relating to case management, advocacy and coordinating group activities. Your learning will involve role plays, simulations, project work, incursions and excursions. This is a one-year course.

HOST SCHOOL

Peter Lalor Secondary
College
(IVET)

DAYS/TIMES

Wednesday 9.00am - 3.00pm OR
Friday 9.00am - 3.00pm (Units 1&2)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level.

ATAR: No contribution is available.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum of 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Organise and complete daily work activities
- Interact effectively with others at work
- Work with diverse people
- Use strategies to respond to routine workplace problems
- Provide first aid
- Participate in workplace health and safety
- Communicate and work in health or community services
- Provide first point of contact
- Manage personal stress in the workplace

CHC32015 Certificate III in Community Services

Partial completion

This course includes the completion of CHC22015 Cert II in Community Services

COURSE OVERVIEW

This course is ideal if you like working with people. You will be taught across a variety of work skill areas relevant to work within the community services industry. You will learn about community services relating to case management, advocacy and coordinating group activities. Your learning will involve role plays, simulations, project work, incursions and excursions.

HOST SCHOOLS

Bundoora Secondary College
(IVET)

Mill Park Secondary College
(IVET)

Wollert Secondary College
(IVET)

DAYS/TIMES

Wednesday 1.00pm - 4.30pm (Units 1&2)
Units 3&4 in 2026

Wednesday 1.00pm - 4.30pm (Units 1&2)
Units 3&4 in 2026

Wednesday 1.45pm - 5.15pm (Units 1&2)
Units 3&4 in 2026

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and two VCE VET Unit 3-4 sequences.
Note: Students are strongly advised against undertaking the scored Unit 3-4 sequence without first completing Units 1&2 because Unit 3-4 sequences are not designed for standalone study.

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum of 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Organise and complete daily work activities
- Interact effectively with others at work
- Work with diverse people
- Use strategies to respond to routine workplace problems
- Provide first aid
- Participate in workplace health and safety
- Communicate and work in health or community services
- Provide first point of contact
- Manage personal stress in the workplace
- Respond to client needs
- Work within a community development framework
- Implement participation and engagement strategies

Student Profile | Gabriel Certificate II in Creative Industries



Gabriel's Home/Host school: Mernda Central College/Peter Lalor Secondary College

As a Year 11 VCE VM student at Mernda Central College, I am currently enrolled in the Certificate II in Creative Industries at Peter Lalor Secondary College. I have a passion for photography and the arts, and I thought this course would allow me to express my creative side and challenge me in different areas of the arts.

I really enjoy the practical aspects of my course. The first half of the day we do some theory and computer work and after lunch we get to do the hands-on creative stuff which is my favourite part of the day. I also enjoy the group work and creating friendships with students from other schools.

During the course, I've used a lot of technology, including Apple Mac computers and Photoshop. This has improved my skills in graphic design and digital media. My VET course connects with my other school subjects like VCE VM Personal Development Skills and VCE Industry and Enterprise. These subjects teach me important skills for a future career in the creative industries.

I have been lucky enough to undertake SWL with the Whittlesea Tech School which has helped me become more independent. During work placement I was given lots of different tasks to complete throughout the day. I got to learn more about graphic design and even create a logo for the school which is currently being used.

I believe in including everyone, so I encourage my classmates, no matter their skills, to check out VET. I think there's a perfect VET course for everyone, and it's great to have different learning experiences.

Peter Lalor Secondary College has been super supportive, with students and staff creating a friendly atmosphere.

Looking ahead, I hope to gain employment in the creative field, especially in photography.

EARLY CHILDHOOD EDUCATION AND CARE

FURTHER STUDY OPPORTUNITIES

Diploma of Early Childhood Education and Care

Bachelor of Education (Early Years)

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/ sectors:

- Early Childhood Educator
- Early Years Teacher
- Family Day Care Educator
- Kindergarten Assistant
- Nanny
- Outside School Hours Care Educator
- Playgroup Supervisor



CHC30121 Certificate III in Early Childhood Education and Care

Partial completion

COURSE OVERVIEW

This course provides students with the opportunity to support the implementation of an approved learning framework and support children’s wellbeing, learning and development. Students will learn essential skills in areas such as how to communicate with children, support play and learning/basic development needs, provide food and basic health services including first aid and work health and safety processes.

HOST SCHOOLS

Charles La Trobe College
(RTO TBC)

Hazel Glen College
(Melbourne City Institute of Education)

St Helena Secondary College
(Melbourne College of Further Education)

DAYS/TIMES

Wednesday 1.30pm - 5.00pm (Units 1&2)
Thursday 1.30pm - 5.00pm (Units 3&4)

Tuesday 1.30pm - 5.00pm (Units 1&2)
Wednesday 1.30pm - 5.00pm (Units 3&4)

Monday 1.30pm - 5.15pm (Units 3&4)
Wednesday 1.30pm - 5.15pm (Units 1&2)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and two VCE VET Unit 3-4 sequences.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

A minimum 160 hours of work placement is required to successfully complete this course. St Helena Secondary College provides opportunities during the year for students to engage in meaningful, hands-on activities at an Early Learning Childcare Centre.

THIS COURSE MAY INCLUDE

- Implement and monitor environmentally sustainable work practices
- Work within a relevant legal and ethical framework
- Develop cultural competence
- Ensure the health and safety of children
- Provide care for children
- Promote and provide healthy food and drinks
- Provide care for babies and toddlers
- Support behaviour of children and young people
- Develop positive and respectful relationships with children

CREATIVE ARTS AND DIGITAL MEDIA



FURTHER STUDY OPPORTUNITIES

Certificate III in Media
Certificate IV in Graphic Design
Diploma/Advanced Diploma in Screen and Media
Diploma of Graphic Design
Advanced Diploma of Graphic Design
Diploma Screen and Media (Digital Animation)
Bachelor of Design (Communication Design)

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Games Developer
- Media Editor
- Multimedia Developer
- Publisher
- Graphic Designer
- Media Producer
- Photographer
- Digital Designer

CUA20220 Certificate II in Creative Industries

COURSE OVERVIEW

This course has a graphic art and printing focus, introducing students to the graphic arts and printing industry using current industry practices. Students will develop core generic workplace skills, along with an understanding of a range of areas relevant to the printing industry, while using the latest industry standard software and hardware. Areas covered include multimedia, layout and design, digital imaging, printing and print finishing. The course provides both theoretical and practical training that is linked directly to the work that graphic art and printing related employees undertake. This is a one-year course.

HOST SCHOOL

Peter Lalor Secondary
College
(IVET)

DAY/TIME

Wednesday 9.00am - 3.00pm (Units 1&2)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level.

ATAR: No contribution is available.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Practicing skills in a simulated real-life working environment
- Knowledge of the Adobe Creative Suite, including Photoshop
- Using hand drawing skills to assist in initial design phase
- Using page layout software to design and impose artwork
- Following a design brief and produce artwork for a specific industry

CREATIVE ARTS AND DIGITAL MEDIA CONTINUED

FURTHER STUDY OPPORTUNITIES

Certificate III in Design
Fundamentals (Graphic Design)

Certificate IV in Photography
and Photo Imaging

Certificate IV in Visual Arts

Diploma of Graphic Design



CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Design Assistant
- Product Assistant
- Graphic Designer
- Graphic Artist
- Web Designer
- Multimedia Designer
- Advertising Designer

CUA30720 Certificate III in Design Fundamentals

COURSE OVERVIEW

This course will introduce students to foundation skills to launch their career in creative industries and entrepreneurial behaviour and practice. Students will experience a variety of projects to begin shaping their creative style and inform their progression in becoming an entrepreneur. Building from a base of understanding the entrepreneurial space students will follow the design thinking process, learn problem solving skills and collaborate with their peers to explore entrepreneurship, communication, business building skills and creative software.

HOST SCHOOL

Bundoora Secondary College
(Australian Pacific College)

DAY/TIME

Wednesday 9.00am - 1.00pm (Units 1–4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: The course provides credit at Units 1 to 4 level. Each completed 90 nominal hours of training provides one unit of credit. Credit accrues in the following sequence: Units 1, 2, 3, 4, 3 and 4 up to a maximum of six units.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Produce drawings to communicate ideas
- Produce creative work
- Follow a design process
- Explore and apply the creative design process to 2D forms
- Explore the use of colour
- Source and apply design industry knowledge
- Apply work health and safety practices
- Participate in collaborative creative projects
- Write content for a range of media
- Plan a career in the creative arts industry
- Develop and apply thinking and problem solving skills
- Develop and present business proposals

CREATIVE ARTS AND DIGITAL MEDIA CONTINUED



FURTHER STUDY OPPORTUNITIES

Certificate IV in Screen and Media
Diploma of Screen and Media
Advanced Diploma of Screen and Media
Advanced Diploma of Creative Product Development
Bachelor of Multimedia and Digital Arts
Bachelor of Design (Digital Media)
Bachelor of Games and Interactivity

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Graphic Designer
- Editor
- Publisher
- Multimedia Developer
- Web Content Manager
- Media Producer
- Photographer
- Screen Printer
- Games Developer

CUA31020 Certificate III in Screen and Media (Games Development Focus)

COURSE OVERVIEW

The program encourages students to develop skills in animation, web development, writing for various media, drawing, 3D modelling, basic sound editing, and digital imaging. It provides opportunity for diverse post-school pathways in visual arts, web design or film and television. Units 3&4 offers scored assessment and incorporates units such as 2D digital animations, writing content for a range of media, authoring interactive sequences, and creating visual design components.

HOST SCHOOL

Diamond Valley College
(A/E)

DAYS/TIMES

Wednesday 8.48am – 1.15pm (Units 1&2)
Friday 8.48am – 1.15pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and two VCE VET Unit 3-4 sequences. *Note: Students are strongly advised against undertaking the scored Unit 3-4 sequence without first completing Units 1&2 because Unit 3-4 sequences are not designed for standalone study.*

ATAR: Scored assessment is available.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Work effectively in the screen and media industries
- Produce and prepare photo images
- Create 2D digital animations
- Assist with a basic camera shoot
- Perform basic vision and sounds editing
- Plan and prepare program content
- Create visual design components
- Write content for a range of media
- Explore and apply the creative design process to 2D forms
- Prepare audio assets
- Develop and extend critical and creative thinking skills
- Promote innovation in a team environment
- Maintain interactive content
- Prepare video assets
- Develop techniques for presenting information on air
- Provide production support for television productions

CUA31020 Certificate III in Screen and Media (Multimedia Focus)

COURSE OVERVIEW

This course covers a range of skills used in a media-based workplace and reflects current industry demands in animation, web design and digital imaging. Students learn skills to develop concept ideas and progress to learn technical skills to produce a variety of media products. Students use industry standard programs - Adobe Flash, Adobe Photoshop, Adobe Dreamweaver and Adobe Premiere and learn the basics of the software packages.

HOST SCHOOL

Northern College of the
Arts & Technology

DAY/TIMES

Wednesday 9.00am – 12.30pm OR
1.30pm – 5.00pm (Units 1-4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and two VCE VET Unit 3-4 sequences. *Note: Students are strongly advised against undertaking the scored Unit 3-4 sequence without first completing Units 1&2 because Unit 3-4 sequences are not designed for standalone study.*

ATAR: Scored assessment is available.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Work effectively in the screen and media industries
- Produce and prepare photo images
- Create 2D digital animations
- Assist with a basic camera shoot
- Perform basic vision and sounds editing
- Plan and prepare program content
- Create visual design components
- Write content for a range of media
- Explore and apply the creative design process to 2D forms
- Prepare audio assets
- Develop and extend critical and creative thinking skills
- Promote innovation in a team environment
- Maintain interactive content
- Prepare video assets
- Develop techniques for presenting information on air
- Provide production support for television productions

CUA31020 Certificate III in Screen and Media (Video Focus)

COURSE OVERVIEW

In this course students develop skills in film, audio, writing and online. Students undertake practices to create creative individual and collaborative media products. Over the two years, students will familiarise themselves with the pre-production stage in a range of media forms. They will script, storyboard, communicate their intent and record their planned product. Participants will also familiarise themselves with the media industry, completing tasks that explore areas of interest and hearing from Industry speakers. Throughout the course, students will meet like-minded people who will become their first colleagues as they enter the media industry.

HOST SCHOOL

Northern College of the
Arts & Technology
Non-scored

DAY/TIMES

Wednesday 9.00am – 12.30pm OR
1.30pm – 5.00pm (Units 1-4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and two VCE VET Unit 3-4 sequences.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Work effectively in the screen and media industries

- Produce and prepare photo images
- Create 2D digital animations
- Assist with a basic camera shoot
- Perform basic vision and sounds editing
- Plan and prepare program content
- Create visual design components
- Write content for a range of media
- Explore and apply the creative design process to 2D forms
- Prepare audio assets
- Develop and extend critical and creative thinking skills
- Promote innovation in a team environment
- Maintain interactive content
- Prepare video assets
- Develop techniques for presenting information on air
- Provide production support for television productions

CREATIVE ARTS AND DIGITAL MEDIA CONTINUED

FURTHER STUDY OPPORTUNITIES

Certificate III in Visual Arts

Certificate IV in Visual Arts

Diploma of Visual Arts

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Visual Artist
- Graphic Designer
- Set Painter
- Art Critic/Writer
- Illustrator
- Printmaker
- Designer
- Art Teacher
- Sculptor/Object Designer
- Concept Artist
- Portrait Painter
- Art Therapist



CUA20720 Certificate II in Visual Arts

COURSE OVERVIEW

The course is an introduction to art and design providing opportunities to extend skills beyond a normal school setting. Students use a broad range of materials, equipment and techniques and are encouraged to explore and experiment. Students develop a portfolio of artworks and work with visiting artists and designers. This is invaluable for future pathways considerations. This is a two-year course.

HOST SCHOOL

Northern College of the
Arts & Technology

DAY/TIMES

Wednesday 9.00am – 12.30pm OR
1.30pm – 5.00pm (Units 1&2)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level.

ATAR: No contribution is available.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Participate in WHS processes
- Make simple creative work
- Use and develop drawing techniques
- Develop painting skills
- Develop sculptural skills
- Develop printmaking skills
- Source and use information relevant to arts practice

DANCE

FURTHER STUDY OPPORTUNITIES

Certificate IV in Dance

Certificate IV in Dance
Teaching and Management

Diploma of Professional
Dance (Elite Performance)

Diploma of Musical Theatre

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Choreographer
- Dance Event Manager
- Dance Teaching and Management
- Ensemble Dancer
- Performer
- Professional Dancer



CUA30120 Certificate III in Dance

Partial completion

This course includes the completion of CUA20120 Cert II in Dance

COURSE OVERVIEW

The course overview to provide technical and performance skills, knowledge and attitude needed to establish a career in the entertainment industry. This course is not recommended for students without prior dance experience. Each Host school delivers two dance electives e.g., jazz, contemporary, ballet, street, cultural. Please check with the Host school to confirm the dance electives prior to enrolment.

HOST SCHOOLS

Marymede College
(Ausdance)

Mill Park Secondary College
(Ausdance)

Northern College of the
Arts & Technology*

St Helena Secondary College
(Ausdance)

DAYS/TIMES

Wednesday 9.00am - 1.30pm (Units 1-4)

Wednesday 1.30pm - 5.00pm (Units 1-4)

Wednesday 9.00am - 12.30pm (Units 1&2)
Wednesday 1.30pm - 5.00pm (Units 3&4)

Wednesday 1.30pm - 5.15pm (Units 1&2)
Thursday 1.30pm - 5.15pm (Units 3&4)

**Students must successfully audition prior to enrolment.*

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to five VCE VET units at Units 1&2 level, and two VCE VET Unit 3-4 sequences. *Note: Students are advised against undertaking the Unit 3-4 sequence without first completing CUAWHS111 Follow safe dance practices and CUAWHS211 Develop a basic level of physical fitness for dance performances.*

ATAR: Scored assessment is available for this course.

THIS COURSE MAY INCLUDE

- Develop a basic level of physical condition for dance performance
- Develop basic dance techniques
- Follow health, safety and security procedures
- Source and apply entertainment industry knowledge
- Prepare self for a dance performance
- Apply and refine basic dance techniques for performances

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

ELECTRICAL INDUSTRY

FURTHER STUDY OPPORTUNITIES

Students who complete the program will have enhanced employment prospects which may lead to employment in the electrical industry or into further education and training.

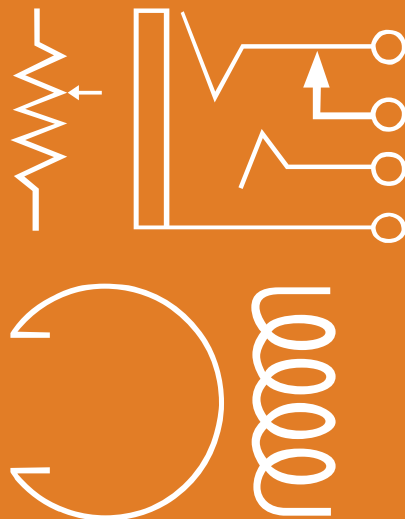
Participants who successfully complete this program may receive credit towards an apprenticeship in Electrotechnology. The most common pathway is credit towards the following courses:

- Certificate III in Electrotechnology Electrician
- Certificate III in Engineering - Industrial Electrician
- Certificate IV in Electrotechnology - Systems Electrician

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Electrotechnology Assembler
- Electrical Fitter
- Electrical Instrumentation Technician
- Electrotechnology Trainer



22499VIC Certificate II in Electrotechnology (Pre-vocational)

This course is subject to change in 2025

COURSE OVERVIEW

This course provides both theoretical and practical training that is linked directly to the work that electrotechnology related technicians undertake.

HOST SCHOOLS

Macleod College
(AIET)

Northern College of the
Arts & Technology

Outer Northern Trade
Training Centre
(AIET)

Parade College (Bundoora
campus)

Parade College (Preston
campus)

DAYS/TIMES

Wednesday 1.00pm - 4.30pm (Units 1&2)

Thursday 1.00pm - 4.30pm (Units 3&4)

Wednesday 8.30am - 12.30pm OR
1.30pm - 5.30pm (Units 1&2)

Thursday 1.30pm - 5.30pm (Units 3&4)

Wednesday 8.00am - 12.00pm OR
12.30pm - 4.30pm (Units 1&2)

Friday 8.00am - 12.00pm OR
12.30pm - 4.30pm (Units 3&4)

Tuesday 7.30am - 12.50pm (Units 1&2) VCE VM

Tuesday 1.30pm - 5.00pm (Units 1-4) VCE

Wednesday 8.30am - 3.15pm (Units 1&2) VCE VM

Friday 7.30am - 12.50pm (Units 3&4) VCE VM

Monday 8.30am - 3.15pm (Units 3 & 4) VCE VM

Wednesday 8.30am - 3.15pm (Units 1- 4) VCE VM

Thursday 8.30am - 3.15pm (Units 3&4) VCE VM

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level, and a VCE VET Unit 3-4 sequence.

ATAR: Students will be eligible for a 10% increment.

THIS COURSE MAY INCLUDE

- Basic electrical/electronic theory
- Renewable energy concepts and projects
- Electrical wiring theory, regulations and practice
- Electric motor theory and practice
- Integrated work placement

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

ENGINEERING STUDIES

FURTHER STUDY OPPORTUNITIES

Apprenticeships - Mechanical, Fabrication, Automotive

Certificate III in Engineering

Certificate IV in Engineering

Diploma of Engineering

Advanced Diploma of Engineering Technology

Bachelor of Engineering

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Electrical
- Engineer
- Fitter and Turner
- Metallurgical Engineer
- Automotive Engineering
- Electrician
- Manufacturing Engineer
- Mechanical Engineering
- CAD Engineering
- Draftsman
- Instrument Fitter
- Toolmaker
- Boiler Maker
- WHS Practitioner
- Locksmith
- Electrical Fitter
- Jewellery Maker



22632VIC Certificate II in Engineering Studies

COURSE OVERVIEW

This course is designed to provide pre-employment training and a pathway into an engineering apprenticeship or can be used to gain the skills required for entry level employment in the engineering manufacturing related industries. A minimum achievement in Year 10 Maths and English and an aptitude for practical work is recommended.

HOST SCHOOLS

Marymede Catholic College
(AIET)

Northern College of the Arts
& Technology

Whittlesea Secondary College
(AIET)

DAYS/TIMES

Wednesday 8.00am - 12.00pm (Units 1&2)
Wednesday 12.30pm - 4.30pm (Units 3&4)

Wednesday 8.30am - 12.30pm OR
1.30pm - 5.30pm (Units 1&2)
Thursday 1.30pm - 5.30pm (Units 3&4)
Friday 8.30am - 1.30pm (Units 3&4)

Wednesday 9.00am - 3.15pm (Units 1&2)
Friday 9.00am - 3.15pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to three VCE VET units at Units 1&2 level, and a VCE VET Unit 3-4 sequence.

Note: Students are strongly advised against undertaking the scored Unit 3-4 sequence without first completing Units 1&2 because Unit 3-4 sequences are not designed for standalone study.

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement

THIS COURSE MAY INCLUDE

- Apply principles of Occupational Health & Safety in work environment
- Perform basic machining processes
- Apply basic fabrication techniques
- Perform basic computational principles in engineering work activities
- Produce basic engineering components and products using fabrication and machining
- Produce basic engineering sketches and drawings
- Using CAD and hand drawing instruments
- Report on a range of sectors in the manufacturing, engineering and related industries
- Undertake a basic engineering project

FURNISHING



FURTHER STUDY OPPORTUNITIES

Apprenticeship – Furniture Making
Certificate III Furniture Finishing
Certificate IV in Furniture Design & Technology
Diploma of Furniture Design & Technology
Bachelor of Design

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Cabinet Maker
- Wood Machinist
- Upholsterer
- Craft Designer/Craftsperson
- French Polisher
- Furniture Designer and Maker
- Soft Furnishing Maker
- Musical Instrument Maker
- Furniture Restorer
- Shop Fitter

MSF20522 Certificate II in Furniture Making Pathways

COURSE OVERVIEW

This program provides students with the opportunities to gain comprehensive entry level training in the furnishing industry. The program covers broad based and core skills in cabinet making.

HOST SCHOOL

Parade College (Bundoora campus)

DAYS/TIMES

Tuesday	7.30am - 12.50pm (Units 1&2) VCE VM
Tuesday	1.30pm - 5.00pm (Units 1-4) VCE VM
Wednesday	7.30am - 12.50pm (Units 1-4) VCE VM

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and a VCE VET Unit 3-4 sequence. *Note: Students are strongly advised against undertaking the scored Unit 3-4 sequence without first completing Units 1&2 because Unit 3-4 sequences are not designed for standalone study.*

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Follow safe working policies and practices
- Construct a basic timber furnishing product
- Hand make timber joints
- Join solid timber
- Prepare surfaces for finishing
- Assemble furnishing components
- Use furniture making sector hand and power tools
- Make a career plan

MSF20522 Certificate II in Furniture Making Pathways 22614VIC Certificate II in Building and Construction Pre-apprenticeship (Bricklaying and Carpentry)

COURSE OVERVIEW

Students complete a variety of units from three different certificates. Students enrolled in this course have access to additional educational and support services to achieve successful outcomes. This is a one-year course.

HOST SCHOOL

Parade College (Bundoora campus)

DAY/TIME

Wednesday 9.30am - 2.30pm

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: On completion student will be eligible for credit at VCE Units 1&2 level.

ATAR: No contribution is available.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Work safely in the construction industry
- Workplace safety and site induction
- Wall framing
- Use of bricklaying hand tools
- Working in teams
- Joining furnishing materials
- Make simple timber joints

Student Profile | Carly Certificate II in Automotive Vocational Preparation, Electrotechnology, Engineering Studies and Plumbing

Carly's Home/Host school: Northern College of the Arts & Technology (NCAT)



saws, welding and using a variety of hand tools and equipment. I learned the fundamentals of drawing and reading engineering diagrams, laying the groundwork for my future endeavours.

Wanting to expand my expertise, in 2023 I completed the Certificate II in Electrotechnology delving into topics like domestic lighting and motor control. To diversify my knowledge, I started the Certificate II in Plumbing in 2024, while simultaneously completing the Certificate II in Automotive Vocational Preparation. These choices were driven by a desire to explore different trades and equip myself with practical skills, including how to fix my car.

Doing SWL has given me great insights into how things work in the real world, backing up what I learn in class. These experiences have deepened my understanding of industry practices and made it easier to merge theoretical knowledge with practical skills.

I'm focused on securing an electrical apprenticeship and becoming an A Grade electrician. My goal is not only personal success but also, as a member of NCAT's Young Women in the Trades and Technology group, to challenge gender stereotypes and advocate for young women to consider VET trades programs and promote inclusivity and equality in traditionally male-dominated fields.

As a Year 12 student at NCAT, I've had the opportunity to dive into a comprehensive VET pathway as part of my VCE. From Electrotechnology and Engineering Studies to my current focus on Plumbing and Automotive, each course has broadened my horizons and equipped me with a versatile skill set.

My journey in trades was sparked by a childhood fascination with trains. Drawn to the idea of working for Metro trains and contributing to infrastructure projects, I embarked on my VET journey. During the Certificate II in Engineering in 2022, I became confident in the use of lathes, grinders, guillotines, cutting

HAIR AND BEAUTY



FURTHER STUDY OPPORTUNITIES

Certificate IV in Beauty Services
Diploma of Beauty Therapy
Bachelor of Dermal Services

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the

following areas/sectors::

- Make-Up Artist
- Cosmetic Consultant in Department Store or Pharmacy
- Nail Technician
- Waxing Technician
- Spray Tanning Specialist
- Beautician
- Manicure and Pedicure Specialist
- Freelance Beauty Consultant
- Cosmetic or Beauty Equipment
- Sales Representative

SHB30121 Certificate III in Beauty Services

COURSE OVERVIEW

This course will give you the skills to confidently deliver treatments such as waxing, make-up, nail technology, lash and brow treatments, lash extensions, cosmetic tanning, demonstration and sales of retail skin care and other cosmetic products, effective communication, and the retail environment. If you enjoy working with people and want to build a career in the beauty services industry, this course is for you.

HOST SCHOOLS

Glenroy College
(AIET)

Kolbe Catholic College
(AIET)

Macleod College
(AIET)

Peter Lalor Secondary
College
(AIET)

DAYS/TIMES

Wednesday 9.00am – 12.30pm OR
1.00pm – 4.30pm (Units 1&2)
Wednesday 9.00am – 12.30pm OR
1.00pm – 4.30pm (Units 3&4)

Wednesday 8.30am - 12.30pm (Units 1&2)
Wednesday 1.00pm - 5.00pm (Units 3&4)

Wednesday 9.00am - 12.30pm OR
1.00pm - 4.30pm (Units 1&2)
Thursday 9.00am - 12.30pm OR
1.00pm - 4.30pm (Units 3&4)
Friday 9.00am - 12.30pm (Units 1&2)

Tuesday 9.00am – 4.30pm (Units 1-4)
One-year course
Friday 9.00am – 12.30pm OR
1.00pm – 4.30pm (Units 1&2)
Units 3&4 in 2026

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and two VCE VET Unit 3-4 sequences.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Conduct salon financial transactions
- Comply with organisational requirements within a personal services environment
- Apply safe hygiene, health and work practices
- Apply cosmetic tanning products
- Advise on beauty products and services
- Provide lash and brow services
- Provide waxing services
- Design and apply make-up
- Provide manicure and pedicure services
- Research and apply beauty industry information
- Provide salon services to clients

HAIR AND BEAUTY CONTINUED

FURTHER STUDY OPPORTUNITIES

Certificate III in Beauty Services

Certificate IV in Beauty Therapy

Diploma of Beauty Therapy

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Make-Up Artist (Fashion, Beauty, Photography and Freelance)
- Make-Up Consultant in Department Store or Pharmacy
- Beauty Therapist
- Cosmetic or Beauty Equipment Sales Representative



SHB30221 Certificate III in Make-Up

COURSE OVERVIEW

This course provides students with the skills and knowledge to undertake roles as make-up artists designing and applying make-up across the beauty, fashion, media and entertainment industries. Skills are developed for work in make-up studios, retail cosmetic counters, fashion and media sets, and photography studios.

HOST SCHOOLS

Bundoora Secondary College
(RTO TBC)

Macleod College
(AIET)

Northern College of the
Arts & Technology*

DAYS/TIMES

Wednesday 1.00pm - 4.30pm (Units 1&2)
Units 3&4 in 2026

Friday 1.00pm - 4.30pm (Units 1&2)
Units 3&4 in 2026

Wednesday 9.00am - 12.30pm OR
1.30pm - 5.00pm (Units 1&2)
Wednesday 1.30pm - 5.00pm (Units 3&4)

**Students are required to attend four classes (9.30am – 4.30pm) during the September school holidays. Attendance at these classes is compulsory.*

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and two VCE VET Unit 3-4 sequences.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Design and apply make-up
- Design and apply make-up for photography
- Design and apply remedial camouflage make-up
- Apply airbrushed make-up
- Design and apply creative make-up
- Research and apply beauty industry information
- Provide salon services to clients
- Comply with organisational requirements within a personal services environment
- Apply safe hygiene, health and work practices

HAIR AND BEAUTY CONTINUED

FURTHER STUDY OPPORTUNITIES

Certificate III in Beauty

Certificate IV in Beauty
Therapy

Diploma of Beauty Therapy

CAREER PATHWAYS

With additional training and experience possible future career opportunities may include work in the following areas/sectors:

- Beauty Therapist
- Make-Up Artist
- Aroma Therapist
- Retail Sales
- Salon Manager



SHB20121 Certificate II in Retail Cosmetics

COURSE OVERVIEW

This course will provide you with a solid foundation in beauty theory and practice. The course is very hands-on and has a strong employability skills focus. You will learn how to design and apply make-up, design and apply make-up for photography, provide service to clients, work effectively in the retail environment all whilst gaining knowledge of the beauty services industry. The course also enables you to learn valuable work and life skills such as time management, communication and personal development skills – helping you to become a confident, competent and professional beauty therapist or make-up artist. This is a one-year program.

HOST SCHOOL

Peter Lalor Secondary
College
(AIET)

DAY/TIME

Wednesday 9.00am - 3.00pm (Units 1–4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and two VCE VET Unit 3-4 sequences.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Communicate in the workplace
- Work effectively in a retail environment
- Conduct financial transactions
- Recommend hair, beauty and cosmetic products and services
- Sell products and services
- Apply safe working practices
- Demonstrate retail skin care products
- Design and apply make-up
- Perform head, neck and shoulder massage
- Design and apply make up for photography

HAIR AND BEAUTY CONTINUED



FURTHER STUDY OPPORTUNITIES

Apprenticeship – Hairdressing
Certificate IV in Hairdressing
Advanced Diploma in Hairdressing

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Hairdresser
- Retail Sales
- Salon Manager

SHB20216 Certificate II in Salon Assistant

COURSE OVERVIEW

This program is an introduction to vocational training and will provide participants with the basic knowledge and skill development to enhance their employment prospects in the hairdressing industry as an apprentice. This is a one-year course.

HOST SCHOOL

Peter Lalor Secondary
College
(AIET)

DAYS/TIMES

Wednesday 9.00am - 3.00pm OR
Friday 9.00am – 3.00pm (Units 1&2)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level.

ATAR: No contribution is available.

THIS COURSE MAY INCLUDE

- Prepare clients for salon services
- Dry hair to shape
- Maintain tools and equipment
- Maintain and organise work areas
- Follow personal health and safety routines at work
- Work effectively in a retail environment
- Apply safe working practices
- Communicate in the workplace
- Perform head, neck and shoulder massage
- Develop hairdressing industry knowledge
- Apply temporary hair colour and remove residual colour products
- Assist colleagues providing multiple salon services as a team member
- Apply single, two and three strand braiding techniques

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

HEALTH

FURTHER STUDY OPPORTUNITIES

Certificate IV in Allied Health Assistance

Certificate IV in Health Administration

Certificate IV in Pathology

Diploma of Nursing

Advanced Diploma of Nursing

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Allied Health Assistant
- Physiotherapy Assistant
- Speech Therapy Assistant
- Health Technician
- Podiatry Assistant
- Pathology Collector
- Occupational Therapy Assistant
- Medical Receptionist
- Dietetics Assistant
- Health Promotion Assistant



HLT33021 Certificate III in Allied Health Assistance

COURSE OVERVIEW

This is a nationally accredited qualification in an area of high demand. Allied health assistance is an emerging and growing career option in both public and private practice. This course provides students with experience in a variety of allied health professions, including the work worlds of physiotherapy, occupational therapy, dietetics/nutrition and speech pathology. It aims to encourage young people to explore the many options available within the community health and hospital environments. This course is suitable if you have an interest in health assistant work in acute care, rehabilitation and community settings, and working with staff and clients of all ages. Students will be provided with the skills and knowledge to work as an allied health assistant in a diverse range of allied health fields.

HOST SCHOOLS

Marymede Catholic College
Partial completion (IVET)

Whittlesea Secondary College
(IVET)

DAYS/TIMES

Wednesday 8.30am - 12.00pm (Units 1&2)
Wednesday 12.30pm - 4.00pm (Units 3&4)

Wednesday 9.00am - 3.15pm (Units 1&2)
Friday 9.00pm - 3.15pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of two VCE VET units at Unit 1&2 level, and two VCE VET Unit 3-4 sequences. *Note: Students are strongly advised against undertaking the scored Unit 3-4 sequence without first completing Units 1&2 because Unit 3-4 sequences are not designed for standalone study.*

ATAR: Scored assessment is available for this course.

THIS COURSE MAY INCLUDE

- Comply with infection control policies and procedures
- Communicate and work effectively in health
- Interpret and apply medical terminology
- Provide first aid
- Recognise healthy body systems in a health care context
- Assist with an allied health program
- Assist with client movement
- Maintain patient records
- Provide reception services for a practice

STRUCTURED WORKPLACE LEARNING

A minimum 120 hours of work placement is required to successfully complete this course.

FURTHER STUDY OPPORTUNITIES

Certificate IV in Health Care
 Certificate IV in Medical Practice
 Assisting
 Certificate IV in Population Health
 Diploma of Anaesthetic
 Technology
 Diploma of Nursing
 Diploma of Paramedical Science
 Bachelor of Health Science
 Bachelor of Nursing

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Aged or Disability Carer
- Dental Assistant
- Therapy Aide
- Massage Therapist
- Paramedic
- Registered Nurse
- Counsellor
- Occupational Health and Safety Officer
- Dispensary Technician
- Medical Laboratory Assistant
- Occupational Therapist
- Health Promotion Officer



COURSE OVERVIEW

This qualification reflects the role of workers who provide support for the effective functioning of health services. At this level workers complete tasks under supervision involving known routines and procedures or complete routine but variable tasks in collaboration with others in a team environment. Pathways may include employment in health and ancillary services assistance roles such as food services assistant (hospital), general hand (hospital), ward hand (hospital) and others.

HOST SCHOOLS

Glenroy College
 (Mayfield Education)

Peter Lalor Secondary
 College *Non-scored*
 (IVET)

DAYS/TIMES

Wednesday 1.00pm - 4.30pm (Units 1&2)
 Units 3&4 in 2026

Wednesday 9.00am - 12.30pm OR
 1.00pm - 4.30pm (Units 1&2)

Friday 9.00am - 12.30pm OR
 1.00pm - 4.30pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of two VCE VET units at Unit 1&2 level, and two VCE VET Unit 3-4 sequences. *Note: Students are strongly advised against undertaking the scored Unit 3-4 sequence without first completing Units 1&2 because Unit 3-4 sequences are not designed for standalone study.*

ATAR: Scored assessment is available for this course. Peter Lalor Secondary College does not offer a scored assessment option.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Communicate and work in health or community services
- Work with diverse people
- Comply with infection prevention and control policies and procedures
- Participate in workplace health and safety

HOSPITALITY



FURTHER STUDY OPPORTUNITIES

Certificate III in Hospitality

Certificate IV in Hospitality

Diploma of Hospitality
(Management)

Advanced Diploma of Hospitality
(Management)

Bachelor of Applied Science
(Hospitality Management)

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Chef/Cook
- Food Production
- Promotions Director
- Kitchen Hand
- Hotel/Resort Manager
- Housekeeping
- Tourism Manager
- Catering Manager
- Event Manager
- Waiter/Barperson
- Steward/Host

SIT20421 Certificate II in Cookery and SIT20322 Certificate II in Hospitality Dual qualification

COURSE OVERVIEW

The program helps students develop a range of transferable and life-skills, that can position them well, to secure part-time employment. Students will be a step ahead of the rest with workplace readiness and have an advantage when applying for jobs within the hospitality sector around the world. On successful completion of this course students will receive a dual qualification – Certificate II in Hospitality and Certificate II in Cookery.

HOST SCHOOLS

Hazel Glen College
(IVET)

St Helena Secondary College
(IVET)

DAYS/TIMES

Wednesday 1.30pm – 5.30pm (Units 1&2)
Units 3&4 in 2026

Wednesday 1.30pm – 6.00pm (Units 1&2)
Thursday 1.30pm – 6.00pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and a VCE VET Unit 3–4 sequence. *Note: Students are strongly advised against undertaking the scored Unit 3–4 sequence without first completing Units 1&2 because Unit 3–4 sequences are not designed for standalone study.*

ATAR: Scored assessment is available for this course.

THIS COURSE MAY INCLUDE

- Use hygienic practices for food safety
- Clean kitchen premises and equipment
- Work effectively with others
- Participate in safe work practices
- Use cookery skills effectively
- Produce dishes using basic methods of cookery
- Produce appetisers and salads
- Produce stocks, sauces and soups
- Produce vegetable, fruit, egg and farinaceous dishes
- Prepare poultry dishes
- Work effectively in a commercial kitchen

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

SIT20421 Certificate II in Cookery

COURSE OVERVIEW

This program is designed to provide students with training and skills to be competent to work in the hospitality industry with a particular focus on commercial cookery.

HOST SCHOOLS

Eltham College
(Year 1 is Cert II Hospitality)

Greensborough College
(IVET)

Parade College (Bundoora campus)

Peter Lalor Secondary College *Non-scored*
(IVET)

Thornbury High School
(IVET)

DAYS/TIMES

Wednesday 4.00pm - 9.30pm OR
Thursday 4.00pm - 9.30pm (Units 3&4)

Wednesday 1.30pm - 5.15pm (Units 1&2)
Thursday 1.30pm - 5.15pm (Units 3&4)

Tuesday 1.30pm - 5.00pm (Units 1&2)
Wednesday 1.30pm - 5.00pm (Units 3&4)

Friday 8.00am - 4.30pm (Units 1-4)
One-year course
Friday 8.00am - 12.00pm (Units 1&2)
Units 3&4 in 2026

Wednesday 1.00pm - 4.30pm (Units 1&2)
Thursday 1.00pm - 5.00pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and a VCE VET Unit 3-4 sequence. *Note: Students are strongly advised against undertaking the scored Unit 3-4 sequence without first completing Units 1&2 because Unit 3-4 sequences are not designed for standalone study.*

ATAR: Scored assessment is available for this course. Peter Lalor Secondary College does not offer a scored assessment option.

THIS COURSE MAY INCLUDE

- Use hygienic practices for food safety
- Clean kitchen premises and equipment
- Work effectively with others
- Maintain the quality of perishable items
- Participate in safe work practices
- Use cookery skills effectively
- Produce dishes using basic methods of cookery
- Produce appetisers and salads
- Produce stocks, sauces and soups
- Produce vegetable, fruit, egg and farinaceous dishes
- Prepare poultry dishes

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

Student Profile | Nickolas Certificate II in Kitchen Operations



Home and Host School: Peter Lalor Secondary College.

My name is Nicky and I graduated from Peter Lalor Secondary College in 2023 with a Year 12 VCE VM completion.

The VET course that I chose was the Certificate II in Kitchen Operations (now called Cookery) as I had a love of cooking. This then turned into a passion, when you see how happy the dishes you have created make other people feel it is truly rewarding. The best part of my VET course was the support and encouragement that the teachers at Peter Lalor Secondary College gave me to continue with the course and to also catch up on some of the units that I had missed in the first year. At times some of the cooking, especially the baking, was challenging, but my teacher took a lot of time with me, always encouraging me and showing me the correct way to complete the tasks and I was always able to complete the tasks within the required delivery timeframes.

I learnt so much from my VET teacher over the two years of the course, apart from

the actual cooking I learnt knife skills, time management, multitasking, problem solving and numeracy tasks such as measurement, division and multiplication for increasing and decreasing recipes.

After completing my Year 12 and my VET Kitchen Operations course I was fortunate enough to be supported through the National Indigenous Culinary Institute to gain a first year apprenticeship with the Australian Venue Co. This career would not have been possible without my VET certificate or the support from the wonderful staff at Peter Lalor Secondary College.

I think that everyone should know that VET is an amazing opportunity to gain some background in a career that you think you might like to do while you are still at school. If you stick with it and gain your certificate nothing will stop you getting to where you want to be. If you choose not to follow that pathway you will still have learnt some skills that you will be able to use in your adult life.

SIT20421 Certificate II in Cookery

Partial completion

COURSE OVERVIEW

This program is designed to provide students with training and skills to be competent to work in the hospitality industry with a particular focus on commercial cookery. Home schools that enrol students in this course need to provide access to additional educational and support services for their students. This is a one-year course. Please contact Peter Lalor Secondary College for further information.

HOST SCHOOL

Peter Lalor Secondary College
(IVET)

DAY/TIME

Wednesday 9.45am - 2.15pm

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: On completion student will be eligible for credit at VCE Units 1&2 level.

ATAR: No contribution is available.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Use hygienic practices for food safety
- Clean kitchen premises and equipment
- Work effectively with others
- Maintain the quality of perishable items
- Participate in safe work practices
- Use cookery skills effectively
- Produce dishes using basic methods of cookery
- Produce appetisers and salads
- Produce stocks, sauces and soups
- Produce vegetable, fruit, egg and farinaceous dishes
- Prepare poultry dishes

SIT20322 Certificate II in Hospitality

COURSE OVERVIEW

This course provides students with the skills and knowledge to work in multiple food and beverage settings within the hospitality industry.

HOST SCHOOLS

Bundoora Secondary College
Non-scored (VEG Education)

Eltham College

Pascoe Vale Girls College
(Quality Service Skills)

DAYS/TIMES

Wednesday 1.00pm - 4.30pm (Units 1&2)

Thursday 1.00pm - 4.30pm (Units 3&4)

Monday 4.00pm - 9.30pm OR

Tuesday 4.00pm - 9.30pm (Units 1&2)

Wednesday 4.00pm - 9.30pm (Units 3&4)

Wednesday 9.00am - 1.00pm (Units 1&2)
Units 3&4 in 2026

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and a VCE VET Unit 3-4 sequence. *Note: Students are strongly advised against undertaking the scored Unit 3-4 sequence without first completing Units 1&2 because Unit 3-4 sequences are not designed for standalone study.*

ATAR: Scored assessment is available for this course. Bundoora Secondary College does not offer a scored assessment option.

THIS COURSE MAY INCLUDE

- Work effectively with others
- Source and use information on the hospitality industry
- Use hospitality skills effectively
- Interact with customers
- Use hygienic practices for food safety
- Participate in safe work practices
- Prepare and serve espresso coffee
- Serve food and beverage
- Clean kitchen premises and equipment
- Show social and cultural sensitivity
- Clean and tidy bar areas
- Prepare and serve non-alcoholic beverages

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

INFORMATION AND COMMUNICATIONS TECHNOLOGY

FURTHER STUDY OPPORTUNITIES

Certificate IV in Information Technology, specialising in Networking or Support

Diploma of Information Technology

CAREER PATHWAYS

This qualification equips individuals with the necessary skills and knowledge to excel in various technical roles within the information and communications technology (ICT) field. It encompasses a diverse set of technical ICT skills, opening up numerous career pathways within the industry. Graduates will attain a high level of proficiency as advanced ICT users, capable of supporting IT operations across a broad spectrum of areas such as technical support, network administration, web technologies, software applications, and digital media technologies.



ICT30120 Certificate III in Information Technology

COURSE OVERVIEW

The competencies for ICT30120 Certificate III in Information Technology are designed to provide students with the skills and knowledge to be competent in introductory ICT technical functions. You will learn to support information activities in the workplace and to achieve a degree of self-sufficiency as an advanced IT user.

HOST SCHOOL

Templestowe College
(IVET)

DAY/TIME

Wednesday 2.00pm to 5.00pm (Units 1-4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and a VCE VET Unit 3-4 sequence.

Note: Students are strongly advised against undertaking the scored Unit 3-4 sequence without first completing Units 1&2 because Unit 3-4 sequences are not designed for standalone study.

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that student undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- * Common digital technologies
- Hardware care and maintenance
- Computer operating systems
- Standard diagnostics
- Introductory programming techniques
- Information ethics and security
- Critical and creative thinking skills
- Teamwork and workplace etiquette
- Safe and sustainable work practices

INTEGRATED TECHNOLOGIES



FURTHER STUDY OPPORTUNITIES

The Certificate II in Integrated Technologies (Pre-vocational) offers a pathway to TAFE and higher education, and it may lead directly to employment. Courses available include:

- Certificate III in Data and Voice Communications
- Certificate IV in Electrical Renewable Energy
- Diploma of Engineering Technology (Mechatronic Engineering)
- Diploma of Renewable Energy Engineering

This program provides an excellent foundation for advancing into higher qualifications in Electrotechnology,

Information Technology, Telecommunications, Engineering, and Mechatronics.

CAREER PATHWAYS

With additional training and experience possible future careers opportunities may include work in the following areas/sectors:

- Computer Systems Engineer (Tertiary Level Study)
- Engineer
- Telecommunications Technician
- Mechatronics System Engineer (Advanced Manufacturing)
- Computer Networking Technician
- Information Technology Paraprofessional

22586VIC Certificate II in Integrated Technologies (Pre-vocational)

COURSE OVERVIEW

The course is a practical and theoretical training in the knowledge and skills in the electrotechnology, information technology and telecommunications industries. The course is an introduction to electrotechnology and may include an introduction to the NBN or computer networking industries.

HOST SCHOOL

Northern College of the
Arts & Technology

DAYS/TIMES

Wednesday	1.30pm - 5.30pm (Units 1&2)
Thursday	1.30pm - 5.30pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and a VCE VET Unit 3-4 sequence. *Note: Students are strongly advised against undertaking the scored Unit 3-4 sequence without first completing Units 1&2 because Unit 3-4 sequences are not designed for standalone study.*

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- CISCO – Computer networking theory and practical tasks
- Computer hardware and operating systems
- Solar powered energy systems
- Coding, automation and robotics (Arduino, C++, VEX)
- Use of CAD, programming of microcontrollers, robotics, 3D printing and process automation to develop products from conceptualisation to final production

LABORATORY SKILLS

FURTHER STUDY OPPORTUNITIES

Certificate IV in Laboratory Techniques

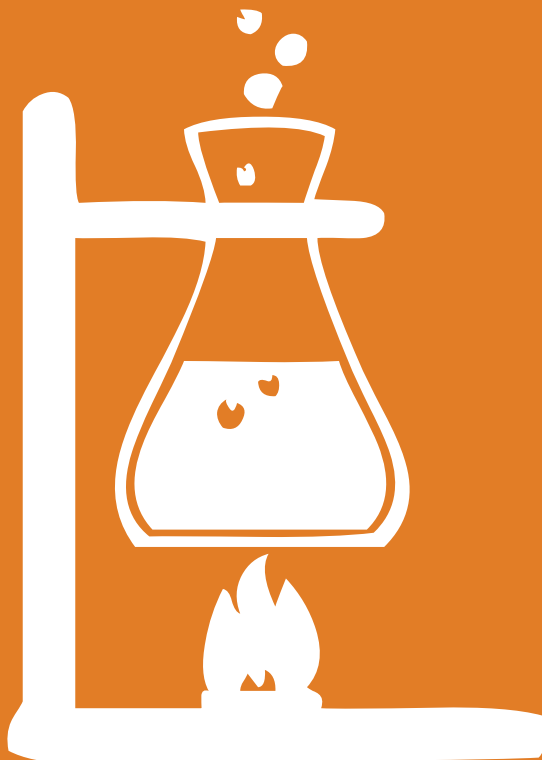
Diploma of Laboratory Technology

Advanced Diploma of Laboratory Management

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Support Staff to Scientists in Research, Education and Industry
- Laboratory Assistant/Manager
- Laboratory Technician
- Laboratory Attendant
- Instrument Operator
- Senior Technician



MSL30122 Certificate III in Laboratory Skills

COURSE OVERVIEW

This course provides students with the necessary knowledge and skills associated with the day-to-day operation of a laboratory and associated technical tasks such as sampling and testing. Units 1&2 of the program include recording and presenting data, planning and conducting laboratory/field work, maintaining the laboratory fit for purpose, with electives such as performing basic tests and assisting with fieldwork included.

Units 3&4 offer scored assessment and incorporate units such as performing aseptic techniques, contributing to the achievement of quality objectives, preparing working solutions and performing microscopic examinations. This is a two-year course.

HOST SCHOOLS

Mill Park Secondary College
(Box Hill Institute)

Parade College (Bundoora College)

DAYS/TIMES

Wednesday 1.30pm - 5.00pm (Units 1-4)

Tuesday 1.30pm - 5.00pm (Units 1-4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level, and a VCE VET Unit 3-4 sequence.

Note: Students are strongly advised against undertaking the scored Unit 3-4 sequence without first completing Units 1&2 because Unit 3-4 sequences are not designed for standalone study.

ATAR: Scored assessment is available for this course.

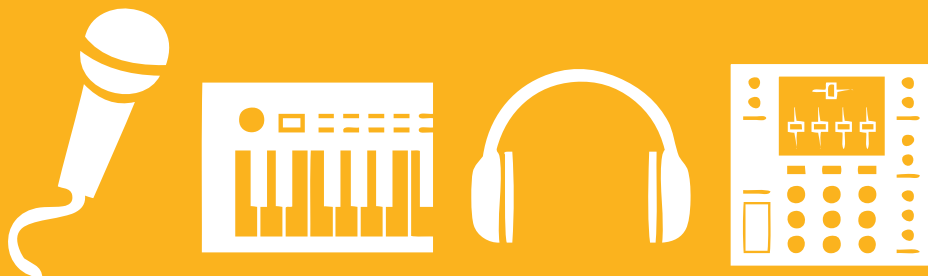
THIS COURSE MAY INCLUDE

- Participate in environmentally sustainable work practices
- Communicate with other people
- Plan and conduct laboratory/field work
- Record and present data
- Maintain the laboratory fit for purpose
- Participate in laboratory/field workplace safety
- Receive and prepare samples for testing
- Perform basic tests

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

MUSIC



FURTHER STUDY OPPORTUNITIES

Certificate IV in Music

Diploma of Music

Advanced Diploma of Music

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the follow areas/sectors:

- Musician
- Music Technician

- Singer
- Songwriter
- Stage Producer
- Music Editor
- Director
- Stage Manager
- Digital Audio Technician
- Sound Engineer
- Broadcaster
- Music Editor
- Sound and
- Lighting Technician

CUA30920 Certificate III in Music (Composition and Creation)

COURSE OVERVIEW

This unique VET Music course is part of the Creation and Composition Stream focusing on Electronic Music in production and performance. Industry experience shows this is in line with current workplace practices and provides additional entry points for senior secondary school students interested in making and performing electronic music - an area of contemporary music that is increasingly relevant yet under-represented in much of the music curriculum.

HOST SCHOOL

Sydney Road Community
School
(COSAMP)

DAY/TIME

Wednesday 1.30pm – 5.00pm (Units 1-4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and two VCE VET Unit 3–4 sequences.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Implement copyright arrangements
- Work effectively in the music industry
- Plan a career in the creative arts industry
- Compile and replay audio material
- Create simple musical compositions
- Incorporate music technology into performances
- Create simple musical compositions

CUA30920 Certificate III in Music (Performance)

COURSE OVERVIEW

Students undertake a wide range of activities related to music performance including song writing, improvisation, developing repertoire, musicianship, accompaniment and group work, investigation of genre and development of stagecraft.

HOST SCHOOLS

Hazel Glen College
(RTO TBC)

Lalor North Secondary
College**
(COSAMP)

Northern College of the
Arts & Technology*

DAYS/TIMES

Wednesday 1.30pm - 5.30pm (Units 1&2)
Unit 3&4 in 2026

Wednesday 11.20am - 4.00pm (Units 1-4)

Wednesday 9.00am - 12.30pm (Units 1&2)
Wednesday 1.30pm - 5.00pm (Units 3&4)

* Students must successfully audition prior to enrolment.

**Lalor North Secondary College will deliver Certificate II in Music (Partial completion) in Year 1 and Certificate III in Music (Partial completion) in Year 2.

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and two VCE VET Unit 3–4 sequences. *Note: Students are strongly advised against undertaking the scored Unit 3–4 sequence without first completing Units 1&2 because Unit 3–4 sequences are not designed for standalone study.*

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Address copyright requirements
- Compose a simple song or tune
- Develop and practice improvisation
- Maintain self or group in music
- Performance craft, developing repertoire
- Improvisation, learning parts from recordings

CUA30920 Certificate III in Music (Sound Production)

COURSE OVERVIEW

This course is a pathway for students into a career or further study embracing their passion for music and audio. It provides a broad basis of industry knowledge and skills that can be applied in multiple life and work experiences. Students work as a class and in small groups to complete practical projects, written work and computer tasks.

HOST SCHOOLS

Northern College of the
Arts & Technology*

Parade College (Bundoora
campus)

DAYS/TIMES

Wednesday 1.30pm - 5.00pm (Units 1&2)
Wednesday 9.00am – 12.30pm OR
Thursday 1.30pm - 5.00pm (Units 3&4)

Tuesday 1.30pm - 5.00pm (Units 1&2)
Wednesday 1.30pm - 5.00pm (Units 3&4)

*Students must successfully audition prior to enrolment.

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and two VCE VET Unit 3–4 sequences.

Note: Students are strongly advised against undertaking the scored Unit 3–4 sequence without first completing Units 1&2 because Unit 3–4 sequences are not designed for standalone study.

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Understanding microphone types and placement techniques
- Analogue and digital audio, signal processing, recording software, and mixing consoles
- Band PA systems, outdoor and stadium PA systems
- Producing and engineering recorded music
- Understanding copyright, contracts and income streams

MUSICAL INSTRUMENT MAKING AND MAINTENANCE

FURTHER STUDY OPPORTUNITIES

Certificate III in Furniture Making

Certificate IV in Musical Instrument Making and Repair

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Work within music, theatre repair and design for quality musical instruments
- Retail in musical instruments
- Manufacturing of musical instruments
- Replicating period instruments for period music
- Touring music group technician
- Maintaining music instruments in store



22563VIC Certificate III in Musical Instrument Making and Maintenance

COURSE OVERVIEW

This qualification provides students with the skills and knowledge to design, make and maintain quality musical instruments. Instruments students make include; percussion (stomp box, cajon and xylophone), solid electric guitar, folk wind instruments, tenor ukulele and a traveller guitar. This is a two-year course.

HOST SCHOOL

Northern College of the Arts & Technology

DAY/TIMES

Wednesday 8.30am - 12.30pm OR
1.30pm - 5.30pm (Units 1-4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: The course provides credit at VCE Units 1 to 4 level. Each completed 90 nominal hours of training provides one VCE unit of credit. Credit accrues in the following sequence: Units 1, 2, 3, 4, 3 and 4 up to a maximum of six VCE units.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Use finishing hand and power tools
- Assemble instrument components
- Construct jigs and fixtures
- Perform soft soldering
- Construct and apply decorative treatment and hand finishing of musical instruments
- Set up, operate and maintain basic static machines
- Maintain percussion and woodwind instruments
- Make special stringed instruments
- Read and interpret work documents
- Make measurements
- Participate in environmentally sustainable work practices
- Work safely
- Work in a team and communicate in the workplace

PLUMBING

FURTHER STUDY OPPORTUNITIES

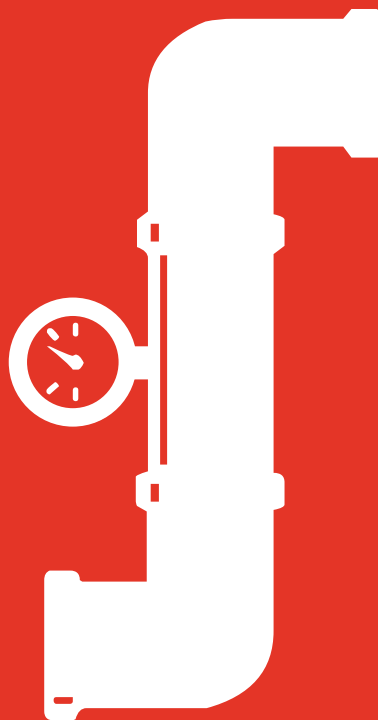
Certificate III in Plumbing

Certificate IV in Plumbing and Services

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Building Supervisor
- Plumbing Inspector
- Hydraulics Consultant
- Purchasing Officer
- Estimator
- Technical and Sales Representative
- Building Contract Administrator
- Building and Construction Manager
- Technical Teacher



22569VIC Certificate II in Plumbing (Pre-apprenticeship)

COURSE OVERVIEW

This program provides students with pre-vocational training in the plumbing industry.

HOST SCHOOLS

Northern College of the Arts & Technology

Outer Northern Trade Training Centre (AIET)

Parade College (Bundoora campus)

Parade College (Preston campus)

DAYS/TIMES

Wednesday 8.30am - 12.30pm OR
1.30pm - 5.30pm (Units 1&2)
Thursday 1.30pm - 5.30pm (Units 3&4)

Wednesday 8.00am - 12.00pm OR
12.30pm - 4.30pm (Units 1&2)
Friday 8.00am - 12.00pm OR
12.30pm - 4.30pm (Units 3&4)

Monday 7.30am - 3.15pm (Units 3&4)
Tuesday 1.30pm - 5.30pm (Units 1-4)
Wednesday 7.30am - 3.15pm (Units 1&2)

Wednesday 7.30am - 3.15pm (Units 1-4)
Friday 7.30am - 3.15pm (Units 1&2)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to three VCE VET units at Units 1&2 level, and a VCE VET Unit 3-4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Use pipes, fittings and fixtures to simulate plumbing installations
- Use basic plumbing hand tools and power tools
- Use basic electric welding equipment and techniques
- Perform basic oxy-acetylene welding and cutting
- Fabricate simple plumbing pipe systems
- Apply basic sheet metal practices
- Work safely in the construction industry
- Read and interpret plans and specifications

SPORT, FITNESS AND RECREATION



FURTHER STUDY OPPORTUNITIES

Certificate IV in Fitness

CAREER PATHWAYS

With additional training and experience possible future

career pathways may include work in the following areas/sectors:

- Gym Instructor
- Group Exercise Instructor
- Group Exercise Manager
- Online Fitness Coach

SIS30321 Certificate III in Fitness

COURSE OVERVIEW

Gain the knowledge, skills, and hands-on experience you need to enter the industry as a gym instructor or group exercise instructor and start working toward a career you are truly passionate about. In this course you will learn how to conduct health and fitness assessments, better understand nutrition and provide healthy eating information, develop tailored fitness programs to achieve training goals, and instruct both individuals and groups through exercises and training sessions.

HOST SCHOOL

Bundoora Secondary College
(RTO TBC)

DAY/TIME

Wednesday 1.00pm - 4.30pm (Units 1&2)
Units 3&4 in 2026

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: The course provides credit at VCE Units 1 to 4 level. Each completed 90 nominal hours of training provides one VCE unit of credit. Credit accrues in the following sequence: Units 1, 2, 3, 4, 3 and 4 up to a maximum of six VCE units.

ATAR: Students will be eligible for a 10% increment

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Participate in workplace health and safety
- Organise personal work priorities
- Deliver and monitor a service to customers
- Provide healthy eating information
- Complete client fitness assessments
- Complete pre-exercise screening and service orientation
- Develop and instruct gym-based exercise programs for individual clients
- Instruct group exercise sessions
- Plan group exercise sessions
- Use anatomy and physiology knowledge to support safe and effective exercise
- Provide First Aid

SPORT, FITNESS AND RECREATION CONTINUED

FURTHER STUDY OPPORTUNITIES

Certificate III in Sport,
Aquatics and Recreation

Certificate III in Fitness

CAREER PATHWAYS

With additional training and
experience possible future
career pathways may include
work in the following areas/
sectors:

- Assistant Sports
Recreation Officer
- Assistant Sports
Administration
- Assistant Sports Coach
- Sports Coaching



SIS20122 Certificate II in Sport and Recreation *Partial completion*

COURSE OVERVIEW

The Certificate II in Sport and Recreation will provide you with a solid background in the sport and recreation industry, making it an excellent choice for those who plan to pursue careers such as sports administrators, recreation officers, or coaches or work as an assistant to a sports coach or in a sport and recreation facility. Home schools that enrol students in this course need to provide access to additional educational and support services for their students. This is a one-year course. Please contact the relevant Host school for further information.

HOST SCHOOLS

Croxton School
(IVET)

Peter Lalor Secondary
College
(IVET)

DAYS/TIMES

Friday 10.00am - 2.00pm

Wednesday 9.45am - 2.15pm

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: On completion student will be eligible for credit at VCE Units 1&2 level.

ATAR: No contribution is available.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Provide first aid
- Conduct sport coaching sessions with foundation level participants
- Provide equipment for activities
- Work in a community coaching role
- Participate in conditioning for sport

SPORT, FITNESS AND RECREATION CONTINUED



FURTHER STUDY OPPORTUNITIES

Certificate IV in Sport, Aquatics and Recreation

Certificate IV in Outdoor Leadership

Certificate IV in Sport Coaching

Certificate IV in Sport Development

Diploma of Sport, Aquatics and Recreation Management

University – Exercise and Sport Science, Exercise Physiology, Sport Management, Health and Physical Education

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Coach
- Sports Person
- Exercise Physiology
- Ranger
- Fitness Instructor
- Leisure/Recreation Officer
- Outdoor Education Instructor
- Aerobics/Fitness Instructor
- Personal Trainer
- Recreation Officer
- Community Sports Manager
- Sports Massage

SIS30122 Certificate III in Sport, Aquatics and Recreation

COURSE OVERVIEW

The aim of the program is to provide specific skills and knowledge to work in the areas of sport and recreation. Leadership, organisational and specialist activity skills will be developed through theory and practical sessions.

HOST SCHOOLS

Coburg High School
(IVET)

Greensborough Secondary
College
(IVET)

Mill Park Secondary College
(IVET)

Northern School of the Arts
& Technology

Parade College (Bundoora
campus)

Peter Lalor Secondary College
Non-scored (IVET)

Wollert Secondary College
(IVET)

DAYS/TIMES

Wednesday 1.30pm - 4.30pm (Units 1&2)
Thursday 1.30pm - 4.30pm (Units 3&4)

Wednesday 1.30pm - 5.15pm (Units 1&2)
Thursday 1.30pm - 5.15pm (Units 3&4)

Wednesday 1.30pm - 5.00pm (Units 1&2)
Senior Years campus
Wednesday 1.30pm - 4.30pm (Units 3&4)
Middle Years campus

Wednesday 9.00am – 12.30pm (Units 1&2)
Wednesday 1.30pm – 5.00pm (Units 3&4)

Thursday 1.30pm - 5.00pm (Units 1-4)

Wednesday 9.00am – 3.00pm (Units 1&2)
Friday 9.00am – 3.00pm (Units 3&4)

Wednesday 1.45pm - 5.15pm (Units 1&2)
Units 3&4 in 2026

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to three VCE VET units at Units 1&2 level, and a VCE VET Unit 3–4 sequence. *Note: Students are strongly advised against undertaking the scored Unit 3-4 sequence without first completing Units 1&2 because Unit 3-4 sequences are not designed for standalone study.*

ATAR: Scored assessment is available for this course. Peter Lalor Secondary College does not offer a scored assessment option.

SIS30122 Certificate III in Sport, Aquatics and Recreation continued

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Participate in workplace health and safety
- Organise personal work priorities
- Provide hire equipment for activities Import
- Maintain activity equipment
- Assist in conducting recreation sessions
- Maintain sport, fitness and recreation industry knowledge
- Provide first aid
- Participate in conditioning for sport
- Continuously improve officiating skills and knowledge
- Participate in WHS hazard identification, risk assessment and risk control processes
- Conduct sport coaching sessions with foundation level participants
- Deliver recreation sessions

Student Profile | Willeford Certificate III in Music (Composition and Creation)

Willeford's Home/Host school:
Sydney Road Community School



I'm Willeford, a Year 12 VCE VM student enrolled in my second year of Certificate III in Music (Composition and Creation) at Sydney Road Community School.

I was taking another music class back when I first enrolled, but it was more to do with playing instruments, and I was much more interested in making music digitally on my laptop – and that's when my teacher recommended this course to me.

The best thing about the course is being able to connect with others – it's nice to clock in, spend a couple of hours making tunes with some great people and then going home. It feels like everyone in the course has a common understanding about music and making art.

Although I don't have future aspirations to be in the music industry, I still want to keep making music as a hobby, and the skills I've learnt in this course will definitely help towards me doing that.

During this course I've learnt how to use Ableton, something I never really considered doing before coming here since I'm still a resident FL Studio user at heart. Constructing a song in every class is doable but it takes a lot of concentration – you really need to be in the right headspace for it.

I can always vouch for the teachers at Sydney Road Community School, and I definitely recommend this course to anyone who digs electronic music or sampling – it's made a big impact on my social life and it's just a really nice, welcoming environment.

SCHOOL-BASED APPRENTICESHIPS AND TRAINEESHIPS

A School-Based Apprenticeship and Traineeship (SBAT) is available to secondary school students who are over 15 years old and enrolled in years 10, 11 or 12. A SBAT combines regular school attendance with a minimum of 13 hour per week engaged in employment and training.

BENEFITS OF AN SBAT:

Undertaking SBAT enables a student to:

- incorporate vocational training and work into their secondary education;
- achieve significant progress towards, or completion of a trade or vocational qualification;
- complete the VCE, VCE VM, or VPC;
- gain valuable knowledge and hands-on experience in their chosen field; and
- start earning money.

WHO IS ELIGIBLE TO UNDERTAKE AN SBAT?

SBATs are open to students who are:

- at least 15 years of age;
- enrolled in either the VCE, VCE VM or VPC; and
- an Australian citizen or permanent resident*.

**In certain cases, select non-citizens holding a Bridging Visa E, Temporary Protection Visa or Safe Haven Enterprise Visa may be eligible to undertake a VTG subsidised SBAT.*



CPC30220 Certificate III in Carpentry (SBAT) CPC32420 Certificate III in Plumbing (SBAT)

COURSE OVERVIEW

The Certificate III in Carpentry (SBAT) is designed for students wishing to enter the building and construction industry as a carpenter. Students are taught a range of building modules from the carpentry stream. This course is a partial completion of the certificate.

The Certificate III in Plumbing (SBAT) is a trade qualification for plumbers in residential, industrial and commercial workplaces who are responsible for assembling, installing and maintaining water services, sanitary plumbing and sanitary drainage, gas, roofing and mechanical services in both existing and new constructions.

Both SBATs are delivered over a three year period. Students are required to engaged in at least one day of work and one day of training per week.

CPC30220 Certificate III in Carpentry (SBAT)

HOST SCHOOL

Parade College (Bundoora campus)

DAY/TIME

Friday 7.00am - 3.00pm (1st, 2nd and 3rd year)
Plus, one day of work per week

CPC32420 Certificate III in Plumbing (SBAT)

HOST SCHOOL

Parade College (Bundoora campus)

DAY/TIME

Friday 7.00am - 3.00pm (1st, 2nd and 3rd year)
Plus, one day of work per week

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: This program may provide credit at VCE Units 1-4 level.

ATAR: Students will be eligible for a 10% increment.

NMVC MEMBER SCHOOLS

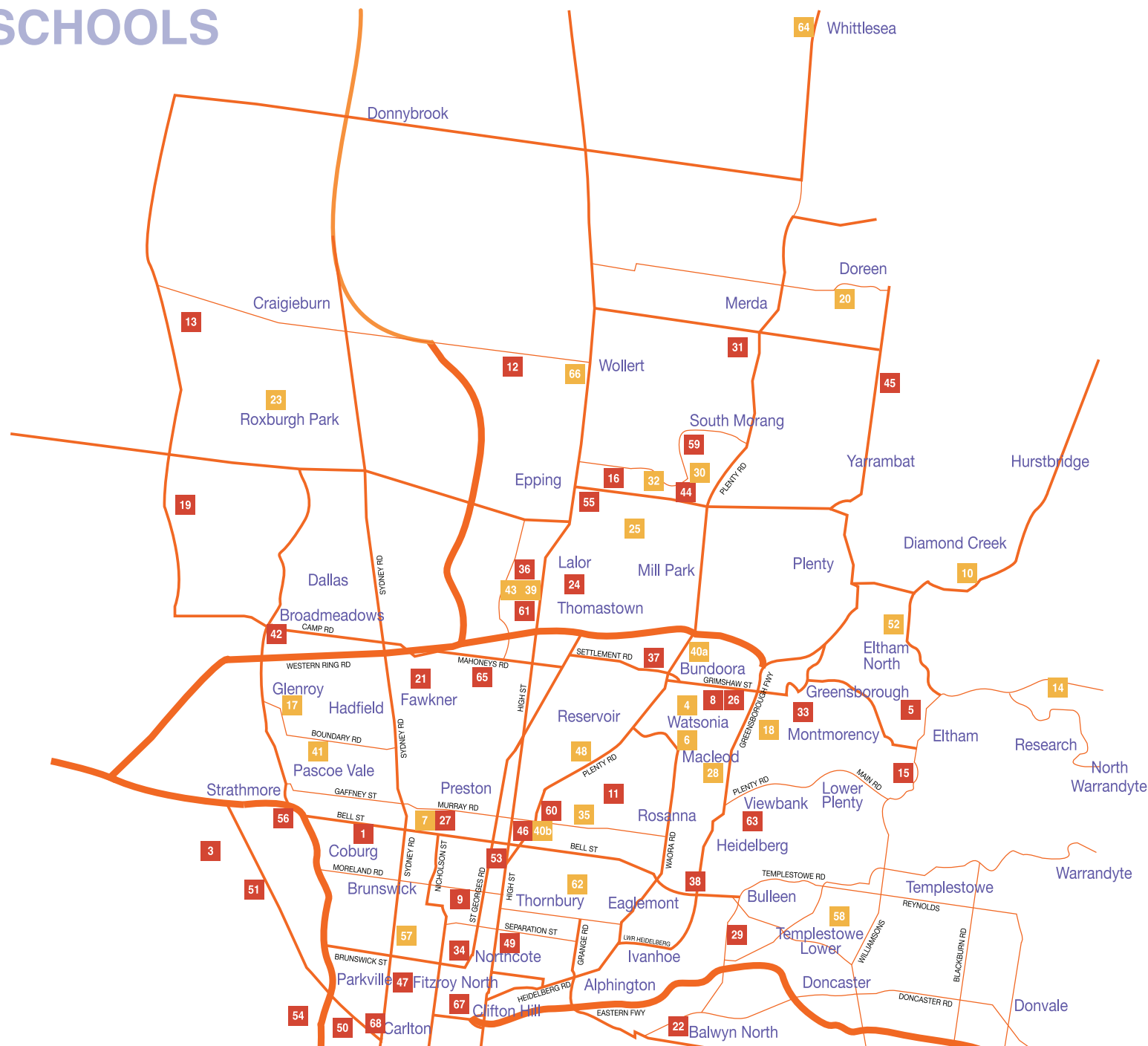
The NMVC was established in 2006 to enable the sharing of resources in the organisation and delivery of VDSS programs. The Cluster works with employers, industry, TAFEs, and Registered Training Organisations (RTOs) to increase access to VET programs across the region.

The NMVC is a consortium of secondary schools that has joined forces to improve the provision of VET programs in the northern region of Melbourne.

The NMVC is a self-funded/facilitated model supported by member schools based on an annually reviewed membership fee.

The NMVC is supported by the Local Learning Employment Networks (Inner Northern LLEN, Hume Whittlesea LLEN and Banyule Nillumbik LLEN).

Host school



NMVC MEMBER SCHOOLS



1. Antonine College
 2. Brunswick Secondary College
 3. Buckley Park Secondary College
 4. Bundoora Secondary College – H
 5. Catholic Ladies College
 6. Charles La Trobe College – H
 7. Coburg High School – H
 8. Concord School
 9. Croxton School
 10. Diamond Valley College – H
 11. East Preston Islamic College
 12. Edgars Creek Secondary College
 13. Elevation Secondary College
 14. Eltham College – H
 15. Eltham High School
 16. Epping Secondary College
 17. Glenroy College – H
 18. Greensborough College – H
 19. Greenvale Secondary College
 20. Hazel Glen College – H
 21. John Fawcner College
 22. Kew High School
 23. Kolbe Catholic College - H
 24. Lalor Secondary College
 25. Lalor North Secondary College – H
 26. Loyola College
 27. Lynall Hall Community School
 28. Macleod College – H
 29. Marcellin College
 30. Marymede Catholic College – H
 31. Mernda Central College
 32. Mill Park Secondary College – H
 33. Montmorency Secondary College
 34. Northcote High School
 35. Northern College of the Arts & Technology – H
 36. Northern School for Autism
 37. Northside Christian College
 38. Our Lady of Mercy College
 39. Outer Northern Trade Training Centre – H
 - 40.a. Parade College Bundoora Campus – H
 - 40.b. Parade College Preston Campus – H
 41. Pascoe Vale Girls College - H
 42. Penola Catholic College
 43. Peter Lalor Secondary College – H
 44. Plenty River College
 45. Plenty Valley Christian College
 46. Preston High School
 47. Princes Hill Secondary College
 48. Reservoir High School – H
 49. Santa Maria College
 50. St Aloysius College
 51. St Columba's College
 52. St Helena Secondary College – H
 53. St John's College
 54. St Mary's Coptic Orthodox College
 55. St Monica's College
 56. Strathmore Secondary College
 57. Sydney Road Community School - H
 58. Templestowe College – H
 59. The Lakes South Morang College
 60. The Pavilion School
 61. Thomastown Secondary College
 62. Thornbury High School – H
 63. Viewbank College
 64. Whittlesea Secondary College – H
 65. William Ruthven Secondary College
 66. Wollert Secondary College - H
 67. Wurun Senior Campus
 68. University High School
- H = Host school

THE 2025 NMVC VET HANDBOOK HAS BEEN COMPILED FROM INFORMATION OBTAINED FROM MEMBER SCHOOLS, AND IS SUBJECT TO CHANGE WITHOUT NOTICE. THE NMVC HAS USED ITS BEST ENDEAVOURS TO ENSURE THAT THE INFORMATION IS CORRECT AND CURRENT AT THE TIME OF PUBLICATION BUT TAKES NO RESPONSIBILITY FOR ANY ERROR, OMISSION OR DEFECT THEREIN.

2025 VET HANDBOOK
© NORTHERN MELBOURNE
VET CLUSTER



FURTHER INFORMATION
ABOUT VET CAN BE
FOUND AT
[vcaa.vic.edu.au/
curriculum/vet](http://vcaa.vic.edu.au/curriculum/vet)

FURTHER INFORMATION
ABOUT THE
NORTHERN
MELBOURNE VET
CLUSTER, MEMBER
SCHOOLS AND AN
ELECTRONIC VERSION
OF THIS HANDBOOK
CAN BE FOUND AT
nmvc.vic.edu.au

LEARNING THAT WORKS
**NORTHERN
MELBOURNE
VET CLUSTER**