



Dear parent/carers,

Strathmore Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Strathmore Secondary College's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. This support has allowed us to provide a comprehensive challenging academic curriculum as well as providing additional activities and services for all students.

We want to thank you for your financial support. This makes a huge difference to our school and all our students.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Jillian English
School Principal

Michael Grant
School Council President



| Curriculum Contributions- VCE | Suggested Amount | Total Contribution |
|--|------------------|--------------------|
| Items and activities that students use, or participate in, to access the Curriculum | (\$) | (\$) |
| Student ID Card | 10 | |
| VCE classroom consumables, materials & equipment to supporting the college's educational programs | | |
| English - Printing and photocopying of worksheets and learning materials, exams, assessments, SAC's, provision of equipment | | |
| <u>English</u> | 30 | |
| <u>English Language</u> | 30 | |
| <u>Literature</u> | 30 | |
| <u>English as an Additional Language</u> | 30 | |
| Maths - Printing and photocopying of worksheets and learning materials, exams, assessments, SAC's, provision of equipment | | |
| <u>Foundation Maths</u> | 30 | |
| <u>General Maths</u> | 30 | |
| <u>Further Maths</u> | 30 | |
| <u>Maths Methods</u> | 30 | |
| <u>Specialist Maths</u> | 30 | |
| Science – Chemicals, Practical items, Maintenance of equipment, provision of equipment, Printing and photocopying of worksheets and learning materials, assessments, exams, SAC's | | |
| <u>Biology</u> | 65 | |
| <u>Chemistry</u> | 65 | |
| <u>Physics</u> | 60 | |
| <u>Psychology</u> | 60 | |
| Humanities - Printing and photocopying of worksheets and learning materials, assessments, exams, SAC's | | |
| <u>Geography</u> | 15 | |
| <u>History</u> | 15 | |
| <u>Big History</u> | 15 | |
| <u>Accounting</u> | 15 | |
| <u>Business Management</u> | 15 | |
| <u>Economics</u> | 15 | |
| <u>Philosophy</u> | 15 | |
| <u>Legal Studies</u> | 15 | |
| <u>Australian & Global Politics</u> | 15 | |
| Language other than English (LOTE) - Printing and photocopying of worksheets and Learning materials, assessments, exams, SAC's | 20 | |
| Health and Physical Education - Printing and photocopying of worksheets and learning materials, maintenance of equipment, provision of equipment, assessments, Exams, SAC's | | |
| <u>Health & Human Development</u> | 45 | |
| <u>Physical Education</u> | 45 | |
| <u>Outdoor and Environmental Studies 3&4</u> | 100 | |
| Art – Provision of equipment, Printing and photocopying of worksheets and learning materials, assessments, exams, SAC's | | |
| <u>Art Creative Practice 1&2</u> | 170 | |
| <u>Art Creative Practice 3&4</u> | 190 | |
| <u>Art Making & Exhibiting 1&2</u> | 170 | |
| <u>Art Making & Exhibiting 3&4</u> | 190 | |
| <u>Visual Communications 1 & 2</u> | 150 | |



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|--|-----|--|
| <u>Visual Communications 3 & 4</u> | 170 | |
| Performing Arts- Provision of equipment, Printing and photocopying of worksheets and learning materials, resource packs, props/costumes, assessments, exams, SAC's | | |
| <u>Drama 1&2</u> | 60 | |
| <u>Drama 3 & 4</u> | 120 | |
| <u>Dance 1&2</u> | 60 | |
| <u>Media</u> | 100 | |
| Music Performance- Provision of equipment, Printing and photocopying of worksheets and learning materials, assessments, exams, SAC's | 70 | |
| Information Technology Provision of equipment, maintenance of equipment, Printing and photocopying of worksheets and learning materials, assessments, exams, SAC's | | |
| <u>Applied Computing</u> | 40 | |
| <u>Data Analytics Unit 3 & 4</u> | 40 | |
| <u>Software Development Unit 3 & 4</u> | 40 | |
| Design Creativity & Technology- Provision of equipment, printing and photocopying of worksheets and learning materials, maintenance of equipment, assessments, exams, SAC's | | |
| <u>Product Design Technology – (Wood)</u> | 270 | |
| <u>Product Design Technology – (Textiles)</u> | 150 | |
| <u>Food Technology-</u> Recipe ingredients and food tasting products, | 275 | |
| VCE Online Subscriptions | | |
| Mathspace- This contribution will appear on Campion Booklist | 25 | |
| Edrolo- This contribution will appear on Campion Booklist | | |
| <u>Physics 3 &4</u> | 80 | |
| <u>Biology 1 & 2, 3 & 4</u> | 80 | |
| <u>Chemistry 1 & 2</u> | 80 | |
| <u>Physics 3 & 4</u> | 80 | |
| <u>Psychology 3 & 4</u> | 36 | |
| <u>Specialist Math 3 & 4</u> | 36 | |
| <u>General Maths 3 & 4</u> | 36 | |
| <u>Maths Methods 3 & 4</u> | 36 | |
| <u>Legal Studies 3&4</u> | 36 | |
| VCE ICT Devices – Provision and maintenance of whole school ICT equipment (photocopiers, projectors, computers) | 35 | |

| Other Contributions For non-curriculum items and activities | Suggested Amount (\$) | Total Contribution (\$) |
|--|--------------------------|----------------------------|
| Student and parent communication tools- Compass | 50 | |
| School Sports Victoria membership | 5 | |
| Enhanced student wellbeing support | 50 | |
| Library enhancement & maintenance | 50 | |



| Tax deductible Contributions | Suggested Amount (\$) | Total Contribution (\$) |
|--|--------------------------|----------------------------|
| Building fund. <i>A tax-deductible contribution (\$2 or more) to support renovations, upgrades, and maintenance of school building infrastructure</i> | 220 | |
| Total Amount | | \$ |

Educational items for students to own

There is a list of items that the school recommends you purchase from **Campion** for your child to individually own and use.

This list can be found on the college's website <https://www.strathmore.vic.edu.au/parent-portal/booklists/>

Extra-Curricular Items and Activities

Strathmore Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

| Extra-Curricular Items and Activities | Amount (\$) |
|---|----------------|
| Optional Instrumental Music Program | 500 |
| Other optional VCE camps and excursions to be scheduled | TBA |
| Optional VCE school camp | TBA |
| Optional VCE Interschool Sports program | TBA |
| Total Extra-curricular Items and Activities | \$ |

TOTALS

| Category | Contribution Amount (\$) |
|--|-----------------------------|
| Curriculum Contributions | \$ |
| Other Contributions | \$ |
| Extra-Curricular Items and Activities | \$ |
| GRAND TOTAL | \$ |



Financial Support for Families

Strathmore Secondary College (SSC) understands that some families may experience financial difficulty and offers a range of support options, including:

Second-hand books, electronic texts and uniforms

In order to support families in meeting the costs of their children's education the college has second-hand school uniform items for sale at reduced prices. Families need to approach the General Office for assistance. The publishers of electronic texts offer a number of free subscriptions which are offered to families on recommendation of Student Wellbeing or Student Coordinators.

Camps, Sports and Excursions Fund (CSEF)

The Camps, Sports and Excursions Fund (CSEF) provides payments for eligible students to attend essential school activities - camps, school trips and sporting activities.

Families holding a valid means-tested concession card or temporary foster parents are eligible to apply. An application form can be accessed via SSC general office or via the [CSEF link](#) on the DET website. \$225 per year is paid for eligible secondary school students. Payments go directly to the school and are tied to the student.

Victorian government Year 7 students who are CSEF recipients are also eligible for a uniform package. Applications are made through the school. For more information regarding this initiative please see State Schools' Relief.

Year 7 Uniform Pack

Families who are eligible for the CSEF are also eligible for assistance with uniform items. The uniform pack includes basic uniform items needed to start secondary school. This is provided by State Schools' Relief. A form can be picked up from the General Office or can be emailed to you.

State Schools' Relief assistance

Families who are struggling to meet the cost of school uniforms, shoes, books and expensive items, may be able to receive these for free or at a discount through State Schools Relief. Families need to talk to the Student Wellbeing Coordinator to arrange assistance.

Student Assistance Fund

SSC has set up a fund from donations from St Aidan's Anglican Church, sale of second-hand uniform items and residual CSEF monies. Parents are also invited to contribute. This fund is to help families who are experiencing financial difficulty in paying for essential educational items or camps. Please contact The Finance Office or Student Wellbeing for more information.

Families with general enquiries regarding fees, or who wish to have a confidential discussion regarding fees, should contact the Wellbeing Coordinator or email strathmore.sc@education.vic.gov.au

Payment arrangements

Parents and guardians will be provided with early notice of payment requests for SSC voluntary financial contributions (e.g. a minimum of six weeks' notice prior to the end of the previous school year).

Contributions can be made through Compass or directly to the Finance Office. Payment requests are kept to a minimum with payment requests and letters being fair and reasonable. Invoices/statements for unpaid Extra Curricular items accepted by parents can be generated and distributed according to parent payment arrangements, **but no more than monthly.**



Alternative payment options are available through the school and families are encouraged to contact SSC Finance Office to discuss circumstances and available options.

Payments may be requested but not required prior to the commencement of the year in which the materials and services are to be used.

Receipts will be issued to parents immediately upon making payment.

All records of payments or contributions and any outstanding payments by parents and guardians are kept confidential.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Alison McKenzie

Ph: 03 9379 7999 | Email: strathmore.sc@education.vic.gov.au

Payment Methods

- Compass Pay
- BPay
- Over the phone transactions
- Finance Office onsite

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.